

**Legislative Program Review Committee**  
**Maximizing Federal Revenues: Committee Approved Recommendations**

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1. (pages 48-49 in full report) **Create a state Office for Maximizing Alternative Revenue within the Office of Policy and Management, staffed by one person. The person should be hired at the undersecretary level, and shall have recognized leadership abilities, knowledge of state agencies and community-based organizations, as well as high-level knowledge of program areas and funding streams. The staff person should also have knowledge of state's approval process for supporting federal grant applications. (Committee approved recommendation with provision that the funding be as described in the narrative of the report. (pg. 50)**

**The office should:**

- **Develop a high-level tracking system for the state's federal grants funding. Working with the designated contact in each agency, the Office should ensure that grant-specific information for the tracking system is kept at each agency for all submitted grant applications (successful and unsuccessful), readily accessible to the Office. The overall results of the tracking should be reported annually on a website maintained by the Office. The tracking would help identify where opportunities might exist for pursuing alternative funding.**
- **Consult with the legislative Finance, Revenue and Bonding and Appropriations Committees, at least quarterly, on ongoing efforts to maximize alternative revenues, including providing information from the tracking system.**
- **Oversee and working with any contractor(s) retained by OPM to explore specific federal revenue maximization efforts. .**
- **Ensuring that all agencies receive the technical assistance in grant writing, through training sessions, or where the application warrants, contracting for the service.**
- **Serve as the state's key contact with the governor's federal funding staff person in Washington and Connecticut's Congressional delegation and its staff.**
- **Ensuring that the best practices set forth in the next section are employed in state government. Examples include:**
  - **facilitating collaborative networks among state agencies and external partners;**

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- **developing and maintaining list of key contacts within each agency;**
  - **linking funding efforts with state's policy goal and objectives; and**
  - **building consensus among relevant stakeholders around a unified strategy when pursuing critical funding opportunities.**
2. **(page 55) A single contact person within each agency, including the Board of Regents, the University of Connecticut, and the UConn Health Center shall be designated by the commissioner or agency head as the federal and alternative funding liaison of the agency or institution. The liaison in each agency should be knowledgeable regarding the identification and application processes for grant activity for the agency. The contact information for each agency should be communicated to the governor's office and OPM and made available on the Office of Maximizing Alternative Revenue's website.**
  3. **(page 41)The Office of Policy and Management should examine the list of grant opportunities provided by the committee's study (contained in Appendix C of the report) to determine which of these identified grants the state should pursue.**