SECTION XXI

DISTRIBUTION LIST
SECTION XXI: DISTRIBUTION of MANUAL
CHAPTER 21.1: PHARMACY POLICIES AND PROCEDURES MANUAL DISTRIBUTION

POLICY: The Pharmacy Services Unit Policy and Procedure Manual is distributed to the various administrative and patient care areas at CVH via the “T” drive.

PROCEDURE: 1. Click on my computer
2. Click on Groups “T” drive
3. Click on folder “Manuals”
4. Click on Pharmacy folder
5. Go to Table of Contents for listings
6. Click on the appropriate folder to get to the necessary section and chapter
7. The manual is “read-only”; however, sections may be printed

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