Connecticut Valley Hospital
Nursing Care Assignment Sheet

Date: _______________    Shift: (circle)  Day       Evening       Nights
Unit: _______________

RN Designating Care Assignments: ___________________________________________

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<tr>
<th>Staff and Title</th>
<th>Patient Assignment</th>
<th>Obs. Level</th>
<th>Special Assignment</th>
<th>Environmental</th>
<th>Other</th>
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Unit Routine and Activity Assignments

1. 24-Hour Kardex Check
2. 24-Hour Report
3. Admission Process
4. ADL Care
5. Appointment Discharge Escort
6. Appointment Escort
7. Assignment Sheet
8. Assist Barber
9. Assist Physician
10. Assist with Blood Work
11. Assist with Group/Activity
12. Assist with Snacks
13. Attend Inservice
14. Beeper Check
15. Chart Checks
16. Check Sign-in Book
17. Church Escort
18. Clean Nursing Station
19. COC Urines
20. Community Meeting
21. Daily Notes
22. Defrost and Clean Kitchen Refrigerator
23. Defrost and Clean Med Room Refrigerator
24. Defrost and Clean Staff Room Refrigerator
25. Dining Room Escort
26. Discharge Process
27. Emergency Cart Check
28. Empty Trash
29. Environmental Checklist
30. Linen Room
31. Medications/Clean Med Cart
32. Medical Report/Rounds
33. Mental Status Exams
34. Monitor Showers/Razors
35. Order Medication
36. Order Ward Supplies
37. Patient Accounts
38. Patient Money Request
39. Pick Up Meal Trays
40. Return Meal Trays
41. Safety Check of Environment
42. Sharps Count
43. Special Observations
44. Stock Supplies
45. Till Check
46. Transcribe Orders
47. Treatment Team Meeting
48. Treatments
49. Vital Signs/Weights
50. Walk
51. Weekly Note
52. Window and Door Check
53. Eye Glasses
54. CASHT
55. Team Engagement
56. Med Ed Rs RN
57. LFTS/MHA2 Assigning Staff
58. Approving RN Signature: __________________________

New 5/18