SECTION I: PATIENT FOCUSED FUNCTIONS
CHAPTER 2: Continuum of Care
PROCEDURE 2.32: Admission of Patients
REVISED: 11/97; 02/01/07; 02/03/09; 08/10/15; 02/18
Governing Body Approval: 08/13/15; 04/18

PURPOSE: To deliver patient care in a seamless system of services.

PROCEDURE:

Each of the two Divisions of Connecticut Valley Hospital (CVH), General Psychiatry and Addiction Services, has division-specific admission procedures which address:

a. Pre-admission screening;

b. Eligibility criteria for admission;

c. Admission assessment; and

d. Family and patient education.

Manuals which expand upon the specific procedures of each Division are located on each Unit within their respective Division.

1. General Psychiatry Division (GPD):

   Patients are referred by a Local Mental Health Authority (LMHA) and screened through the Admission Office. Access to available beds is coordinated through the state-wide utilization management process.

2. Addiction Services Division (ASD):

   There are four avenues of entry for clients.

   a. Voluntary admissions can be self-referred or referred through other human services agencies;

   b. Court referred clients are clients who have been screened by the DMHAS Court Liaison system and approved by the court to receive treatment in lieu of other legal consequences;

   c. Court committed clients are admitted via a state Superior Court; and

   d. Clients can also be admitted under a five-day Physician’s Emergency Certificate if they are judged to be a danger to themselves or others.

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