§ 16a-32. Initiation of plan revision. Interim changes. Annual report

(a) Each revision of the plan of conservation and development shall be initiated by the secretary and shall be undertaken in accordance with the process outlined in this chapter.

(b) Without initiating a revision of the plan and after receiving written approval from the committee, the secretary may undertake interim changes in the plan upon the secretary's own initiative or upon application by (1) the chief executive officer of a municipality, with the approval of the legislative body of such municipality, or (2) any owner of real property or any interest therein on which a change is proposed. No application for an interim change from a municipality under subdivision (1) of this subsection may be submitted unless (A) the municipality in which the change is proposed has a plan of conservation and development that has been updated in accordance with section 8-23, as amended by this act, and (B) the application includes evidence, in writing, of the opinion of the planning commission of the municipality regarding the interim change. The secretary shall adopt regulations in accordance with chapter 54 to establish procedures for applications for such interim changes by any person, political subdivision of the state or state agency. Such regulations shall include, but need not be limited to, provisions for interviews and consultations with local planning and zoning commissions or, in those municipalities which have adopted the provisions of chapter 124 but which do not have a zoning commission, the persons designated to exercise zoning powers pursuant to section 8-1, review of local plans of development and public hearings. The secretary shall notify the chief executive officer and the persons exercising planning or zoning powers in any municipality which is the subject of an application for change in the locational guide map and shall notify any members of the General Assembly representing any area which is the subject of such an application. A joint public hearing by the secretary and the committee shall be held in any such municipality if requested by any chief executive officer or planning or zoning official notified by the secretary pursuant to this subsection. The committee shall also hold a hearing in addition to any hearing required to be held in any municipality concerning the locational guide map on any other proposed changes. After such public hearing, the committee shall approve or disapprove the application and notify the secretary of its decision not more than ten days thereafter. The secretary shall make interim changes in the plan to reflect the approved changes.

(c) The secretary shall report annually on or before February fifteenth to the committee progress on the implementation of the plan and the extent to which state actions are in conformity with the plan.

(d) Nothing in this section shall be construed to prohibit the committee from initiating a revision of the plan at any time.
Interim Change Process Involving a Change to the Locational Guide Map

Application for map change submitted in Triplicate → OPM requests permission from the Continuing Committee to process application → Is the application complete? → Yes → Within 10 days → OPM notifies:
1) The Continuing Committee
2) Town CEO and Planning and Zoning
3) Town's Legislators → No → OPM requests additional information → Town has 20 days to request a joint Public Hearing → OPM makes a recommendation to the Continuing Committee

Within 30 days → Continuing Committee renders a decision to approve or not to approve → Is a Public Hearing requested? → Yes → Notice of the hearing must be placed in the local paper. The applicant, Town, and RPO must receive notice of the hearing by registered mail

Within 30 days → The Committee and OPM hold a joint public hearing → Within 10 days → OPM of its decision

Is the change approved? → Yes → Within 10 days → Continuing Committee notifies OPM of its decision → OPM notifies the applicant and other stakeholders of the Committee's decision

Within 10 days → Interim change takes effect → OPM Updates the Locational Guide Map → Description and effective date of Interim change noticed in the Connecticut Law Journal

Applicant notified by registered letter of the Committee's action and the effective date of the change. Town and RPO also notified.

* Notice of the hearing must appear at least twice in the local paper. The first notice must be between 10 and 15 days from the date of receipt of the hearing request. The second notice must be 2 days or more before the date of the hearing. There must be at least one day between postings.
Interim Change Process Involving a Change to the Text of the C&D Plan

Application for text change submitted in triplicate → OPM requests permission from the Continuing Committee to process application → Is the application complete?

Yes → Within 10 days → OPM forwards the application to the Continuing Committee

No → CPM requests additional information

Within 20 days

The Continuing Committee holds a public hearing.* The applicant must receive notice of the hearing by registered mail.

Within 10 days

Continuing Committee renders a decision to approve or not to approve

Within 30 days → OPM makes a recommendation to the Continuing Committee

Continuing Committee notifies OPM of its decision

Within 10 days → OPM notifies the applicant of the Committee’s decision

Within 10 days

Is the change approved?

Yes → Within 10 days → Continuing Committee notifies OPM of its decision

No

Interim change takes effect

OPM updates the Plan text to reflect the approved change

Description and effective date of interim change noticed in the Connecticut Law Journal

Applicant notified by registered letter of the Committee’s action and the effective date of the change. Town and RPO also notified.

* Notice of the hearing must appear at least twice in the local paper. The first notice must be between 10 and 15 days from the date of receipt of the hearing request. The second notice must be 2 days or more before the date of the hearing. There must be at least one day between postings.