

## Department of Administrative Services

### DAS23000

#### Permanent Full-Time Positions

Fund	Actual FY 14	Actual FY 15	Governor Estimated FY 16	Original Appropriation FY 17	Governor Revised FY 17	Final FY 17	Difference Fin-Gov FY 17
General Fund	650	656	663	663	663	665	2

#### Budget Summary

Account	Actual FY 14	Actual FY 15	Governor Estimated FY 16	Original Appropriation FY 17	Governor Revised FY 17	Final FY 17	Difference Fin-Gov FY 17
Personal Services	46,553,735	48,781,373	53,985,369	54,425,425	-	49,794,514	49,794,514
Other Expenses	34,886,053	34,157,351	32,717,944	32,807,679	-	30,154,345	30,154,345
<b>Other Current Expenses</b>							
Tuition Reimbursement - Training and Travel	412,690	525,739	382,000	-	-	-	-
Labor - Management Fund	6,500	9,416	75,000	-	-	-	-
Management Services	4,735,687	4,651,615	4,623,259	4,428,787	-	3,089,993	3,089,993
Loss Control Risk Management	51,763	98,961	114,854	114,854	-	102,927	102,927
Employees' Review Board	8,393	21,098	20,822	21,100	-	18,155	18,155
Surety Bonds for State Officials and Employees	58,936	5,600	141,800	73,600	-	65,026	65,026
Quality of Work-Life	75,695	21,600	350,000	-	-	-	-
Refunds Of Collections	24,000	22,270	25,723	25,723	-	22,116	22,116
Rents and Moving	10,512,355	16,083,054	13,069,421	11,447,039	-	10,421,930	10,421,930
Capitol Day Care Center	120,886	120,642	-	-	-	-	-
W. C. Administrator	5,250,000	5,000,000	5,000,000	5,000,000	-	4,480,774	4,480,774
Connecticut Education Network	3,263,199	3,240,214	2,941,857	2,941,857	-	1,100,000	1,100,000
State Insurance and Risk Mgmt Operations	22,137,831	14,575,302	13,683,019	13,995,707	13,790,462	13,585,462	(205,000)
IT Services	13,703,593	13,032,309	14,315,087	14,454,305	-	13,200,415	13,200,415
Agency Operations	-	-	-	-	133,524,009	-	(133,524,009)
<b>Nonfunctional - Change to Accruals</b>	<b>(354,519)</b>	<b>28,720</b>	-	-	-	-	-
<b>Agency Total - General Fund</b>	<b>141,446,797</b>	<b>140,375,264</b>	<b>141,446,155</b>	<b>139,736,076</b>	<b>147,314,471</b>	<b>126,035,657</b>	<b>(21,278,814)</b>
State Insurance and Risk Mgmt Operations	6,168,250	6,596,001	8,728,170	8,960,575	8,960,575	8,960,575	-
<b>Nonfunctional - Change to Accruals</b>	<b>164,059</b>	<b>(75,998)</b>	-	-	-	-	-
<b>Agency Total - Special Transportation Fund</b>	<b>6,332,309</b>	<b>6,520,003</b>	<b>8,728,170</b>	<b>8,960,575</b>	<b>8,960,575</b>	<b>8,960,575</b>	<b>-</b>
<b>Total - Appropriated Funds</b>	<b>147,779,106</b>	<b>146,895,267</b>	<b>150,174,325</b>	<b>148,696,651</b>	<b>156,275,046</b>	<b>134,996,232</b>	<b>(21,278,814)</b>
<b>Additional Funds Available</b>							
Carry Forward Funding	-	-	-	-	-	2,548,025	2,548,025
<b>Agency Grand Total</b>	<b>147,779,106</b>	<b>146,895,267</b>	<b>150,174,325</b>	<b>148,696,651</b>	<b>156,275,046</b>	<b>137,544,257</b>	<b>(18,730,789)</b>

Account	Governor Revised FY 17	Final FY 17	Difference from Governor
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## Policy Revisions

### Transfer Business Office Functions from OGA to DAS

Personal Services	-	426,000	426,000
Other Expenses	-	5,000	5,000
<b>Total - General Fund</b>	-	<b>431,000</b>	<b>431,000</b>
<b>Positions - General Fund</b>	-	<b>5</b>	<b>5</b>

#### Final

Transfer \$431,000 and five positions from the Office of Government Accountability (OGA) to the SMART unit within the Department of Administrative Services. The SMART unit will continue to provide business office and human resources functions for OGA.

### Adjust Funding for the Connecticut Education Network

Connecticut Education Network	(2,941,857)	(1,841,857)	1,100,000
<b>Total - General Fund</b>	<b>(2,941,857)</b>	<b>(1,841,857)</b>	<b>1,100,000</b>

#### Background

Established in 2000 as part of the CT Nutmeg Network, the Connecticut Education Network (CEN) provides Open Access to a secure and reliable network, high-speed transport and value added services for nonprofits and municipalities in Connecticut at discounted rates. Currently, CEN is run on a cost-recovery basis, with the State paying for the costs associated with public K-12 schools and libraries through a general fund appropriation, while the rest of the customers pay their share of costs.

#### Governor

Reduce funding by \$2,941,857 to reflect the elimination of State funding for the Connecticut Education Network (CEN).

#### Final

Reduce funding by \$1,841,857 for the Connecticut Education Network (CEN).

### Distribute Lapses

Personal Services	(1,226,288)	(1,226,288)	-
Other Expenses	(588,739)	(588,739)	-
Management Services	(69,348)	(69,348)	-
Loss Control Risk Management	(1,722)	(1,722)	-
Employees' Review Board	(312)	(312)	-
Surety Bonds for State Officials and Employees	(2,127)	(2,127)	-
Refunds Of Collections	(385)	(385)	-
W. C. Administrator	(75,000)	(75,000)	-
State Insurance and Risk Mgmt Operations	(205,245)	(205,245)	-
IT Services	(214,726)	(214,726)	-
<b>Total - General Fund</b>	<b>(2,383,892)</b>	<b>(2,383,892)</b>	<b>-</b>

#### Background

The Original FY 16 - 17 Biennial Budget included bottom line savings targets (lapses) totaling \$95,110,616 in FY 16 and \$100,816,745 in FY 17. These savings targets were allocated to agencies via holdbacks in FY 16.

#### Governor

Reduce funding by \$2,383,892 to reflect the allocation of these lapses in the FY 17 revised budget.

#### Final

Same as Governor

### Rollout of FY 16 DMP

Personal Services	(500,000)	(500,000)	-
Other Expenses	(100,000)	(100,000)	-
Employees' Review Board	(833)	(833)	-
Refunds Of Collections	(1,029)	(1,029)	-
<b>Total - General Fund</b>	<b>(601,862)</b>	<b>(601,862)</b>	<b>-</b>

Account	Governor Revised FY 17	Final FY 17	Difference from Governor
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**Background**

PA 15-1 December Special Session (AA Making Certain Structural Changes to the State Budget and Adjustments to the State Budget for the Biennium Ending June 30, 2017) made FY 16 General Fund expenditure modifications of \$195.8 million in various agencies and accounts. The Governor's FY 17 budget includes the rollout of \$90.5 million of the FY 16 DMP across various agencies.

**Governor**

Reduce funding by \$601,862 in FY 17 to reflect the rollout of expenditure reductions in PA 15-1 DSS.

**Final**

Same as Governor

**Consolidate Appropriations for Agency Operations**

Personal Services	(52,699,137)	-	52,699,137
Other Expenses	(32,118,940)	-	32,118,940
Management Services	(4,152,383)	-	4,152,383
Loss Control Risk Management	(113,132)	-	113,132
Employees' Review Board	(19,955)	-	19,955
Surety Bonds for State Officials and Employees	(71,473)	-	71,473
Refunds Of Collections	(24,309)	-	24,309
Rents and Moving	(12,371,850)	-	12,371,850
W. C. Administrator	(4,925,000)	-	4,925,000
IT Services	(14,239,579)	-	14,239,579
Agency Operations	120,735,758	-	(120,735,758)
<b>Total - General Fund</b>	-	-	-

**Background**

Currently, state agency appropriations are distributed between multiple line items. The Governor's Revised FY 17 budget consolidates funding by collapsing most or all appropriations into a new "Agency Operations" line item. Certain major line items such as Education Cost Sharing (ECS) grants, entitlements, pension and debt service payments, remain as separate line items within their respective agencies and are not consolidated.

**Governor**

Consolidate multiple agency appropriations into one account.

**Final**

Maintain existing appropriated accounts.

**Decommission 240 Oral School Road Building in Mystic**

Management Services	(207,056)	(207,056)	-
<b>Total - General Fund</b>	<b>(207,056)</b>	<b>(207,056)</b>	<b>-</b>

**Background**

The property on 240 Oral School Road in Mystic is a surplus state property, meaning that the State has no plans for its future use. The state has been trying to sell the property for multiple years. To date, DAS has been engaged in certain basic maintenance of the buildings on site. In FY 16, DAS budgeted \$91,000 for oil; \$42,000 for electricity; \$50,000 for premises repair, maintenance & supplies; \$27,000 for property management services; and \$50,000 for security of the property.

**Governor**

Reduce funding by \$207,056 to reflect savings associated with decommissioning the 240 Oral School Road building in Mystic. Decommissioning the property in FY 17 will provide savings by eliminating oil, electricity, and other maintenance costs.

**Final**

Same as Governor

**Provide Funding for DSS ImpaCT Program**

Rents and Moving	1,119,854	1,119,854	-
<b>Total - General Fund</b>	<b>1,119,854</b>	<b>1,119,854</b>	<b>-</b>

Account	Governor Revised FY 17	Final FY 17	Difference from Governor
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**Background**

Under CGS 4b-12, DAS is responsible for making the lease payments for any leased premises in Hartford, regardless of which agency is occupying the space. In December 2014, DAS, on behalf of DSS, renegotiated the lease on 3580 Main Street in Hartford to obtain the expanded space needed to accommodate the staff required to develop and implement ImpaCT, an automated eligibility system.

**Governor**

Provide funding of \$1,119,854 to fund the additional lease space at 3580 Main Street in Hartford for the ImpaCT automated eligibility system.

**Final**

Same as Governor

**Transfer Funding to Agencies for Fringe Benefits**

Agency Operations	19,730,557	-	(19,730,557)
<b>Total - General Fund</b>	<b>19,730,557</b>	<b>-</b>	<b>(19,730,557)</b>

**Background**

Funding for fringe benefits for General Fund and Special Transportation Fund supported employees is budgeted centrally in the State Comptroller-Fringe Benefit accounts.

**Governor**

Transfer funding of \$19,730,557 from the Office of the State Comptroller to the Agency Operations account to support fringe benefit costs for employers' social security and Medicare taxes, active employee health, and the normal retirement costs for employees whose earnings are supported by the General Fund and the Special Transportation Fund.

**Final**

Maintain funding for fringe benefits within the Office of the State Comptroller.

**Reduce Funding for Various Accounts**

Personal Services	-	(3,430,623)	(3,430,623)
Other Expenses	-	(1,969,595)	(1,969,595)
Management Services	-	(1,062,390)	(1,062,390)
Loss Control Risk Management	-	(10,205)	(10,205)
Employees' Review Board	-	(1,800)	(1,800)
Surety Bonds for State Officials and Employees	-	(6,447)	(6,447)
Refunds Of Collections	-	(2,193)	(2,193)
Rents and Moving	-	(1,949,920)	(1,949,920)
W. C. Administrator	-	(444,226)	(444,226)
State Insurance and Risk Mgmt Operations	-	(205,000)	(205,000)
IT Services	-	(1,039,164)	(1,039,164)
Agency Operations	(6,942,306)	-	6,942,306
<b>Total - General Fund</b>	<b>(6,942,306)</b>	<b>(10,121,563)</b>	<b>(3,179,257)</b>

**Background**

The Governor reduces funding in the new Agency Operations accounts across state agencies by \$267.9 million.

**Governor**

Reduce funding by \$6,942,306 to reflect a 5.75% reduction.

**Final**

Reduce funding by \$10,121,563 in various accounts.

**Reduce Funding to Reflect Judicial Payment for Data Center**

Rents and Moving	(195,043)	(195,043)	-
<b>Total - General Fund</b>	<b>(195,043)</b>	<b>(195,043)</b>	<b>-</b>

**Background**

DAS moved its data center from leased space in East Hartford to leased space in Groton in 2015. Under the new lease, DAS pays \$1/year plus 100% of the utilities and services required for the data center building. Starting in FY 16, the Judicial Branch moved its data center into a portion of the space leased by DAS. This increased the utilities and services needed for the building. Judicial

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has agreed to pay for its share of the utilities and services. Judicial began paying DAS on August 1, 2015. The original lease will expire in 2019, with an option of an additional 5 years.

**Governor**

Reduce funding by \$195,043 to reflect Judicial Department payment for space in the Data Center in Groton.

**Final**

Same as Governor

### Transfer Supply Chain Personnel to OSC

Personal Services	-	-	-
<b>Total - General Fund</b>	-	-	-
<b>Positions - General Fund</b>	-	(3)	(3)

**Background**

PA 15-244, the Original FY 16 - FY 17 Biennial Budget, transferred funding from the Department of Administrative Services (DAS) to the Office of the State Comptroller (OSC) for the operation of statewide supply chain management. This includes goods and contractual services master contracts used by all state agencies and in some cases, municipalities. This does not include consultant services.

**Final**

Transfer three positions to OSC for statewide supply chain management. A transfer of two positions was already reflected in PA 15-244, the FY 16 - FY 17 budget, for a total of five. Funding for the five positions was transferred to OSC from DAS in PA 15-244.

### Reduce Backlog in the Claims Commissioners Office

Personal Services	-	100,000	100,000
<b>Total - General Fund</b>	-	<b>100,000</b>	<b>100,000</b>

**Final**

Provide funding of \$100,000 to compensate judge trial referees on a per diem basis to assist in reducing the backlog of claims in the Office of the Claims Commissioner.

## Carry Forward

### Carry Forward Funding for Other Expenses

Other Expenses	-	1,101,809	1,101,809
<b>Total - Carry Forward Funding</b>	-	<b>1,101,809</b>	<b>1,101,809</b>

**Final**

Pursuant to CGS Sec. 4-89(c), funds totaling \$1,101,809 are carried forward in Other Expenses into FY 17: \$654,000 for the Workers' Compensation Administrator contract shortfall; and \$447,809 for various costs associated with moving state employees from eight agencies currently housed at 25 Sigourney Street and 165 Capitol Avenue in Hartford, to newly renovated space at 450 Columbus Boulevard in Hartford.

### Carry Forward Funding for Various Accounts

Labor - Management Fund	-	720,965	720,965
Quality of Work-Life	-	725,251	725,251
<b>Total - Carry Forward Funding</b>	-	<b>1,446,216</b>	<b>1,446,216</b>

**Final**

Pursuant to CGS Sec. 4-89(c) and certain collective bargaining agreements, estimated funds totaling \$1,446,216 are carried forward into FY 17 (\$720,965 in the Labor-Management Fund and \$725,251 in the Quality of Work Life Fund).

### Totals

Budget Components	Governor Revised FY 17	Final FY 17	Difference from Governor
Original Appropriation - GF	139,736,076	139,736,076	-
Policy Revisions	7,578,395	(13,700,419)	(21,278,814)
<b>Total Recommended - GF</b>	<b>147,314,471</b>	<b>126,035,657</b>	<b>(21,278,814)</b>
Original Appropriation - TF	8,960,575	8,960,575	-
<b>Total Recommended - TF</b>	<b>8,960,575</b>	<b>8,960,575</b>	-

Positions	Governor Revised FY 17	Final FY 17	Difference from Governor
Original Appropriation - GF	663	663	-
Policy Revisions	-	2	2
<b>Total Recommended - GF</b>	<b>663</b>	<b>665</b>	<b>2</b>

### Other Significant Legislation

#### PA 16-2, An Act Adjusting the State Budget for the Biennium Ending June 30, 2017

Sections 26, 34, 35, and 36 contain provisions that allow the Secretary of the Office of Policy and Management (OPM) to allocate specific lapses to state agencies in the three branches of government (these are typically called holdbacks). The agency's FY 17 appropriation levels will be reduced by the amounts shown in the table below to achieve the lapses included in PA 16-2. This includes an Unallocated Lapse of \$1,260,352 and a Targeted Lapse of \$1,584,117. See the FY 17 Holdbacks schedule in Section V of this document for a further description of these statewide savings targets.

Account	Appropriation \$	Reduction Amount \$	Net Remaining \$	% Reduction
Personal Services	49,794,514	(1,493,835)	48,300,679	3.00%
Other Expenses	30,154,345	(301,543)	29,852,802	1.00%
Management Services	3,089,993	(30,899)	3,059,094	1.00%
Loss Control Risk Management	102,927	(3,088)	99,839	3.00%
Employees' Review Board	18,155	(544)	17,611	3.00%
Surety Bonds for State Officials and Employees	65,026	(1,951)	63,075	3.00%
Refunds Of Collections	22,116	(663)	21,453	3.00%
Rents and Moving	10,421,930	(312,658)	10,109,272	3.00%
W. C. Administrator	4,480,774	(134,422)	4,346,352	3.00%
Connecticut Education Network	1,100,000	(33,000)	1,067,000	3.00%
State Insurance and Risk Mgmt Operations	13,585,462	(135,854)	13,449,608	1.00%
IT Services	13,200,415	(396,012)	12,804,403	3.00%