

Oct. 28, 2005

To: Sen. Toni Harp

From: M. McCourt

Re: HUSKY children's presumptive eligibility (PE) process changes

Previous PE Process	"New" PE process 2005
Qualified Entities (SBHC, FQHCs, Head Start, Healthy Start - ?others)	Start with previous qualified entities (QE) add more types if needed
<p>QE responsibilities:</p> <ul style="list-style-type: none"> • Assist client in filling out <u>1 page</u> PE form. • Fax to Central DSS PE unit • Give family copy of form for immediate 5-day medical coverage. 	<p>QE responsibilities:</p> <ul style="list-style-type: none"> • Application completion assistance for the <u>4 page regular app.</u> • Fax this to one of 3 DSS Regional Processing Units (RPU) that will take PE apps. • Give family 1) carbon copy of QE form for immediate 5-day medical coverage. • Give family a checklist of verification information still needed to complete the application.
<p>PE Family responsibilities: complete a full application & send it to DSS.</p>	<p>PE Family responsibilities: Provide verifications for income, residency and citizenship/"alien" status to the RPU to complete application process.</p>
	<p>Regional Processing Unit responsibilities:</p> <ul style="list-style-type: none"> • Client has 10 days from date of PE granted to provide info; if not, RPU sends special form to client and if the client works with RPU to secure documentation they may get incremental 10 days until all documentation in to complete the application. • Once all information is received, the PE case is closed and regular HUSKY is granted (or denied).
<p>If a complete application is not submitted, case closed within DSS designated time (about 30 days).</p>	<p>PE case closed when application remains incomplete and no evidence of client cooperation.</p>
<p>No limit to the number of times the Family can go through PE process.</p>	<p>No limit to the number of times the Family can go through PE process.</p>