

Case # _____
Police Dept. _____

SHOW-UP
IDENTIFICATION CHECKLIST
Two-Sided Form (1 of 2)

Date _____
Time _____

Identifying Witness (*name & DOB*) _____

Officer(s) Conducting Presentation _____

Others Present (*officers, relatives, etc.*) _____

Person Shown to Witness (*name, address, DOB*) _____

Circumstances Warranting Show-Up (*Good Reason*)

Proximity to Crime/Method of Flight (*time/place*) _____

Match to Description Provided (*clothing, gender, size, color, etc.*) _____

Factors Attracting Attention (*possession stolen items, etc.*) _____

Need for Quick/Efficient Police Investigation _____

Public Safety Concerns/Exigency _____

Characteristics of Show-Up

Address/General Location of Show-up _____

Lighting _____

Location/Position of Witness _____

Location/Position of Suspect _____

Suspect wearing handcuffs: yes _____ no _____ Comment _____

Officer-to-Suspect Distance _____

Other _____

Statements by any other people, made during ID procedure and in presence of witness:

This is a two-page form. Also complete the other side, have the witness sign.

Conducting Officer Signature Date

Case # _____
Police Dept. _____

SHOW-UP
IDENTIFICATION CHECKLIST
*****Two-Sided Form (2 of 2)*****

Date _____
Time _____

Identifying Witness (*name & DOB*) _____

Advisements given to Witness Before Presentation

- ___ 1. You are going to be shown an individual.
- ___ 2. This may or may not be the person who committed the crime, so you should not feel compelled to make an identification.
- ___ 3. It is just as important to clear innocent people as it is to identify possible perpetrators.
- ___ 4. Whether or not you identify someone, the police will continue to investigate.
- ___ 5. After you are done, I will not be able to provide you with any feedback or comment on the results of the process.
- ___ 6. Please do not discuss this identification procedure or the results with other witnesses in this case or with the media.
- ___ 7. Focus on the event: the place, view, lighting, your frame of mind, etc. Take as much time as you need.
- ___ 8. People may not appear exactly as they did at the time of the event, because features such as clothing and hair style may change, even in a short period of time.
- ___ 9. As you look at this person, tell me if you recognize him/her. If you do, please tell me how you know the person, and in your own words, how sure you are of the identification.

Witness Identification Statements

Identification made: Yes___ No___

Officer: This is a two-page form. Complete and sign the other side also.

Conducting Officer Signature Date

Identifying Witness' Signature Date 9/04