

# CSBG FACT SHEET

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This document was prepared to provide the reviewer with the Community Services Block Grant (CSBG) basics.

## CSBG Act

To provide assistance to states and local communities, working through a network of Community Action Agencies for the reduction of poverty, the revitalization of low-income communities, and the empowerment of low-income families and individuals to become fully self-sufficient (particularly families who are attempting to transition off a state program carried out under Part A of the Social Security Act (42 USC 601, et. seq.); (the “Act”).

## FUNDING

United States Department of Health and Human Services (HHS) requires that at least ninety percent (90%) of the funds made available to the state are administered through grants to Community Action Agencies (CAAs), Community Action Programs (CAPs), or Limited Purpose Agencies (LPAs) that performed the functions of a Community Action Agency in fiscal year 1981, or their successors. See page 2 for FFY 2020 allocations funding breakout by CAA/LPA.

## BOARD

- ✚ **Maintain Tripartite Composition:** At least 1/3 Public Officials (or designees); at least 1/3 low-income individuals or representatives (democratically selected); and remaining members from major groups and interests in the community served.
- ✚ **Maintain Size:** Minimum 15 and maximum 51
- ✚ **Meetings:** Must meet at least 6 times per year (*best practice*)
- ✚ **Roles/Responsibilities:** Tripartite Board must fully participate in the development, planning, implementation and evaluation of the program(s) to serve low income communities.

## MONITORING AND PAYMENTS

- ✚ **Monitoring:** DSS conducts on-sight and remote monitoring reviews which include, but are not limited to: CSBG triennial review; client file, data and financial reviews; annual Center of Excellence Organizational Standards review; Community Action Plan reviews, etc.
- ✚ **Payments:** DSS issues quarterly payments based upon the submission of required financial and statistical reports.

**CSBG EXPENDITURE DOMAINS:** Each CAA reports CSBG funds within the following nine (9) domains:

1. Employment;
2. Education and Cognitive Development;
3. Income, Infrastructure, and Asset Building; Housing;
4. Health and Social/Behavioral Development (includes nutrition);
5. Civic Engagement and Community Involvement;
6. Services Supporting Multiple Domains;
7. Linkages (e.g. partnerships that support multiple domains);
8. Agency Capacity Building; and
9. “Other” (e.g. emergency management/disaster relief)

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	FFY 2019 Expenditures	FFY 2020 Estimated Expenditures <sup>1</sup>	FFY 2021 Proposed Expenditures <sup>1</sup>
<b>Major Program Categories</b>	<b>(including carry forward funds)</b>	<b>(including carry forward funds)</b>	<b>(including carry forward funds)</b>
<b>Grants to Eligible Entities</b>			
Alliance for Community Empowerment (ACE) formerly Action for Bridgeport Community Development, Inc. (ABCD)	861,112	1,123,597	1,193,015
ACCESS Agency, Inc.	492,565	467,762	496,660
Community Action Agency of New Haven, Inc. (CAANH)	1,143,915	1,121,604	1,190,896
Community Action Agency of Western Connecticut, Inc. (CAAWC)	451,897	701,274	744,598
Community Renewal Team of Greater Hartford, Inc. (CRT)	1,892,160	1,843,943	1,957,863
Connecticut Association for Community Action (CAFCA)	237,485	235,488	250,036
Human Resources Agency of New Britain, Inc. (HRANB)	558,093	529,990	562,732
New Opportunities, Inc. (NOI)	1,294,506	1,037,781	1,101,895
TEAM, Inc.	239,601	227,534	241,592
Thames Valley Council for Community Action, Inc. (TVCCA)	486,971	462,450	491,020
<b>Formula Allocations – Total</b>	<b>\$7,658,305</b>	<b>\$7,751,423</b>	<b>\$8,230,307</b>
<b>Discretionary Programs <sup>2</sup></b>	645,080	443,938	443,937
<b>State Agency Administration <sup>3,4</sup></b>	369,500	443,938	443,937
<b>TOTAL CSBG</b>	<b>\$8,672,885</b>	<b>\$8,639,299</b>	<b>\$9,118,181</b>

**PROPOSED EXPENDITURES BY PROGRAM CATEGORY (CSBG Allocation Plan, FFY 2021, page 13, Table D)**

<sup>1</sup> FFY 2020 estimated expenditures include costs incurred during FFY 2019 and paid during FFY 2020. FFY 2021 proposed expenditures reflect the base award to each CAA pursuant to §17b-888 of the Connecticut General Statutes plus the unallocated balance of FFY 2020. The unallocated balance from FFY 2020 was the difference between proposed and final award.

<sup>2</sup> CSBG discretionary resources will be utilized as follows: 80% capacity building activities; 15% other CSBG purposes; and 5% other purposes to support the Connecticut’s compliance with the CSBG Act. Examples of services funded through discretionary resources include: training and technical assistance for ROMA training; Center of Excellence Organizational Standards performance benchmark initiative, CAA Network support; Implementation of Federal client count / service count reports; enhancements for Data Warehouse, Board training; Conferences, Meetings, Annual Needs Assessments, etc.

<sup>3</sup> FFY 2021 Personal Services and Fringe costs are associated with 2.75 FTE dedicated to the CSBG program. These staff will provide appropriate oversight of the program consistent with federal requirements. COVID-19 impacted the Department’s ability to fully staff the program during FFY 2020; staff vacancies existed during October 2019 – September 30, 2020.

<sup>4</sup> In FFY 2019, the 5% allowed annual allocation amount for state agency administration was \$369,500. Any expenditures in FFY 2019 exceeding that amount were funded through prior year carryforward funding.

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	<b>Difference between proposed and final 90% amount - FFY 2020</b>	<b>FFY 2021 proposed (90% only)</b>	<b>FFY 2021 proposed (90% only)</b>
<b>Grants to Eligible Entities</b>	\$239,442.00	7,990,865	\$8,230,307
Alliance for Community Empowerment, Inc. (ACE) formerly known as Action for Bridgeport Community Development, Inc. (ABCD)	\$34,709	\$1,158,306	\$1,193,015
ACCESS Agency, Inc.	\$14,449	\$482,211	\$496,660
Community Action Agency of New Haven, Inc. (CAANH)	\$34,646	\$1,156,250	\$1,190,896
Community Action Agency of Western Connecticut, Inc. (CAAWC)	\$21,662	\$722,936	\$744,598
Community Renewal Team of Greater Hartford, Inc. (CRT)	\$56,960	\$1,900,903	\$1,957,863
Connecticut Association for Community Action (CAFCA)	\$7,274	\$242,762	\$250,036
Human Resource Agency of New Britain, Inc. (HRANB)	\$16,371	\$546,361	\$562,732
New Opportunities, Inc. (NOI)	\$32,057	\$1,069,838	\$1,101,895
TEAM, Inc.	\$7,029	\$234,563	\$241,592
Thames Valley Council for Community Action, Inc. (TVCCA)	\$14,285	\$476,735	\$491,020

PROPOSED EXPENDITURE DETAIL BY COMMUNITY ACTION AGENCY (CSBG Allocation Plan, page 14)

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## FFY 2019 Activity



### CT CSBG NETWORK RESOURCES\*

For every \$1 of CSBG, the CT Network leveraged **\$27.36** from federal, state, local and private sources.

\$17.39	Federal
\$4.14	State
\$0.14	Local
\$2.34	Private
<b>\$27.36</b>	

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*\$8,167,450 in CSBG funds were expended in support of the core activities of the CT CSBG Network*

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*CT's CAA Network's non-CSBG funding totaled \$197,557,614.*

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\*Data generated from the CSBG Annual Report, Module 2 for FFY 2019.

### CLIENTS SERVED\*\*

- CT CAAs provided services to 199,463 low-income individuals
- 42% of families served by the CT CAA Network lived below 100% of the federal poverty guidelines.
- 17% of families served by the CT CAA Network lived below 50% of the federal poverty guidelines.

\*\*Data generated from CSBG Annual Report, Module 4