

## Department of Administrative Services

### DAS23000

#### Position Summary

Account	Actual FY 13	Governor Estimated FY 14	Original Appropriation FY 15	Governor Revised FY 15	Legislative FY 15	Difference Leg-Gov FY 15
Permanent Full-Time - GF	540	650	650	658	656	(2)

#### Budget Summary

Account	Actual FY 13	Governor Estimated FY 14	Original Appropriation FY 15	Governor Revised FY 15	Legislative FY 15	Difference Leg-Gov FY 15
Personal Services	36,369,520	48,997,323	51,845,696	52,373,572	51,888,323	(485,249)
Other Expenses	29,843,365	35,865,292	38,408,346	35,473,599	35,679,427	205,828
Equipment	0	1	1	1	1	0
<b>Other Current Expenses</b>						
Tuition Reimbursement - Training and Travel	550,336	382,000	382,000	382,000	382,000	0
Labor - Management Fund	0	75,000	75,000	75,000	75,000	0
Management Services	4,324,017	4,741,484	4,753,809	4,753,809	4,753,809	0
Loss Control Risk Management	98,662	114,854	114,854	114,854	114,854	0
Employees' Review Board	19,401	22,210	22,210	22,210	22,210	0
Surety Bonds for State Officials and Employees	70,913	63,500	5,600	5,600	5,600	0
Quality of Work-Life	15,300	350,000	350,000	350,000	350,000	0
Refunds Of Collections	20,615	25,723	25,723	25,723	25,723	0
Rents and Moving	10,332,341	12,183,335	12,100,447	17,221,693	17,221,693	0
Capitol Day Care Center	127,237	120,888	120,888	120,888	120,888	0
W. C. Administrator	5,250,000	5,250,000	5,250,000	5,250,000	5,250,000	0
Hospital Billing System	114,950	0	0	0	0	0
Connecticut Education Network	2,654,830	3,268,712	3,291,857	3,291,857	3,291,857	0
Claims Commissioner Operations	245,277	0	0	0	0	0
State Insurance and Risk Mgmt Operations	11,428,384	20,643,063	13,345,386	13,345,386	13,345,386	0
IT Services	12,973,552	13,783,670	13,849,251	13,666,539	13,666,539	0
<b>Nonfunctional - Change to Accruals</b>	<b>0</b>	<b>734,264</b>	<b>729,894</b>	<b>364,241</b>	<b>353,538</b>	<b>(10,703)</b>
<b>Agency Total - General Fund</b>	<b>114,438,700</b>	<b>146,621,319</b>	<b>144,670,962</b>	<b>146,836,972</b>	<b>146,546,848</b>	<b>(290,124)</b>
State Insurance and Risk Mgmt Operations	6,271,956	7,364,543	7,916,074	7,916,074	7,916,074	0
<b>Nonfunctional - Change to Accruals</b>	<b>0</b>	<b>203</b>	<b>3,839</b>	<b>308</b>	<b>308</b>	<b>0</b>
<b>Agency Total - Special Transportation Fund</b>	<b>6,271,956</b>	<b>7,364,746</b>	<b>7,919,913</b>	<b>7,916,382</b>	<b>7,916,382</b>	<b>0</b>
<b>Total - Appropriated Funds</b>	<b>120,710,656</b>	<b>153,986,065</b>	<b>152,590,875</b>	<b>154,753,354</b>	<b>154,463,230</b>	<b>(290,124)</b>
<b>Additional Funds Available</b>						
Carry Forward Funding	0	0	0	0	1,526,577	1,526,577
<b>Agency Grand Total</b>	<b>120,710,656</b>	<b>153,986,065</b>	<b>152,590,875</b>	<b>154,753,354</b>	<b>155,989,807</b>	<b>1,236,453</b>

Account	Governor Revised FY 15		Legislative FY 15		Difference from Governor	
	Pos.	\$	Pos.	\$	Pos.	\$

## Current Services

### Adjust Funding for Revised Estimated GAAP Requirements

Nonfunctional - Change to Accruals	0	(365,653)	0	(365,653)	0	0
<b>Total - General Fund</b>	<b>0</b>	<b>(365,653)</b>	<b>0</b>	<b>(365,653)</b>	<b>0</b>	<b>0</b>
Nonfunctional - Change to Accruals	0	(3,531)	0	(3,531)	0	0
<b>Total - Special Transportation Fund</b>	<b>0</b>	<b>(3,531)</b>	<b>0</b>	<b>(3,531)</b>	<b>0</b>	<b>0</b>

#### Background

Each agency's budget includes a line item account called "Nonfunctional - Change to Accruals." This line item represents the estimate of the difference between an agency's cash-basis budget amount and the accrual-basis amounts that will be reflected under Generally Accepted Accounting Principles (GAAP). These funds will not be available for spending; in the aggregate they will prevent the state's GAAP deficit from growing.

#### Governor

Reduce funding by \$369,184 (\$365,653 in GF and \$3,531 in STF) to reflect updated estimates of accruals to comply with GAAP. Across all appropriated funds, there is a net GAAP reduction of \$33.8 million.

#### Legislative

Same as Governor

## Policy Revisions

### Provide Funding for Maintenance and Utility Costs

Other Expenses	0	1,924,335	0	1,924,335	0	0
Rents and Moving	0	1,600,000	0	1,600,000	0	0
<b>Total - General Fund</b>	<b>0</b>	<b>3,524,335</b>	<b>0</b>	<b>3,524,335</b>	<b>0</b>	<b>0</b>

#### Governor

Provide funding of \$3,524,335 to support: 1) the expenses (\$1.6 million in Rents and Moving) of moving the new state data center from East Hartford to Groton; and 2) utility, security services, and cleaning costs (\$1,924,335 in Other Expenses) at 450 Columbus Boulevard.

#### Legislative

Same as Governor

### Transfer Funding to DECD for XL Center Lease

Rents and Moving	0	(1,000,000)	0	(1,000,000)	0	0
<b>Total - General Fund</b>	<b>0</b>	<b>(1,000,000)</b>	<b>0</b>	<b>(1,000,000)</b>	<b>0</b>	<b>0</b>

#### Background

The City of Hartford owns the XL Center and leases the facility to the Capital Region Development Authority (CRDA). The new ten year agreement entered into as of April 26, 2013 by the City of Hartford and the state requires the state to provide up to \$3 million in lease payments in the first two years of the agreement.

#### Governor

Transfer funding of \$1 million from the Department of Administrative Services (DAS) to the Department of Economic and Community Development (DECD) to support the lease of the XL Center.

#### Legislative

Same as Governor

Account	Governor Revised FY 15		Legislative FY 15		Difference from Governor	
	Pos.	\$	Pos.	\$	Pos.	\$

**Transfer Funding of Payments for Rents and Taxes**

Other Expenses	0	(4,640,614)	0	(4,640,614)	0	0
Rents and Moving	0	4,640,614	0	4,640,614	0	0
<b>Total - General Fund</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**Governor**

Transfer funding of \$4,640,614 from the Other Expenses account to the Rents and Moving account to properly align utility costs. Utilities for leased buildings under DAS control are paid out of the Rents and Moving account. Prior to the merger of the Bureau of Enterprise Services (BEST) into DAS, utility costs within BEST were paid out of Other Expenses.

**Legislative**

Same as Governor

**Provide Funding for School Construction**

Other Expenses	0	0	0	650,000	0	650,000
<b>Total - General Fund</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>650,000</b>	<b>0</b>	<b>650,000</b>

**Background**

The School Building Projects Advisory Council (SBPAC) is responsible for developing model blueprints for new school building projects, conducting studies, research, and analysis, and making recommendations for improvements to the school building projects processes.

**Legislative**

Provide funding of \$650,000 for consultants to (1) plan and develop model blueprints and (2) develop design and construction standards and establish a maximum cost per square foot for the construction of new or renovated school facilities a result of recommendations by the SBPAC.

**Reduce Funding for Workers' Comp. Commission Properties**

Other Expenses	0	(218,468)	0	(218,468)	0	0
Rents and Moving	0	(119,368)	0	(119,368)	0	0
<b>Total - General Fund</b>	<b>0</b>	<b>(337,836)</b>	<b>0</b>	<b>(337,836)</b>	<b>0</b>	<b>0</b>

**Background**

The Workers' Compensation Commission (WCC) currently leases space for its eight district offices. In general, the WCC either pays the leaser directly for lease expenses or reimburses DAS for spaces where DAS manages the lease.

**Governor**

Reduce funding by \$337,836 (\$218,468 in Other Expenses and \$119,368 in Rents and Moving) to reflect WCC reimbursing DAS for the rental of the WCC Hartford Office.

**Legislative**

Same as Governor

**Provide Funding for School Safety Infrastructure**

Personal Services	3	168,477	3	168,477	0	0
<b>Total - General Fund</b>	<b>3</b>	<b>168,477</b>	<b>3</b>	<b>168,477</b>	<b>0</b>	<b>0</b>

**Background**

PA 13-3, An Act Concerning Gun Violence Prevention and Children's Safety, created the School Safety Infrastructure Council (SSIC) to develop school safety infrastructure standards for: (1) the existing school construction projects program; and (2) a new school security infrastructure competitive grant program. The new standards must be submitted to the Department of Emergency Services and Public Protection (DESPP), the education commissioner, the School Building Projects Advisory Council, and the Public Safety and Education committees by January 1, 2014 and annually every year after. The council is chaired by the Commissioner of Construction Services and the administrative staff of the Department of Construction Services (DCS), now DAS, and serves as staff to the council.

**Governor**

Provide funding of \$168,477 for three positions (two Architect/Design Reviewers and one Accounts Examiner) to implement the SSIC recommendations.

**Legislative**

Same as Governor

Account	Governor Revised FY 15		Legislative FY 15		Difference from Governor	
	Pos.	\$	Pos.	\$	Pos.	\$

### Reduce Funding for IT Services

IT Services	0	(182,712)	0	(182,712)	0	0
<b>Total - General Fund</b>	<b>0</b>	<b>(182,712)</b>	<b>0</b>	<b>(182,712)</b>	<b>0</b>	<b>0</b>

#### Governor

Reduce funding by \$182,712 to reflect savings associated with combining and renegotiating license agreements with private IT vendors and contractors as a result of the mergers of (1) DCS and (2) BEST into DAS.

#### Legislative

Same as Governor

### Provide Funding for Core-CT Expansion

Personal Services	2	165,000	2	165,000	0	0
<b>Total - General Fund</b>	<b>2</b>	<b>165,000</b>	<b>2</b>	<b>165,000</b>	<b>0</b>	<b>0</b>

#### Background

The April 26, 2013 Bond Commission allocated \$1.5 million to the Office of Policy and Management (OPM) to build an Oracle Business Intelligence (OBI) data warehouse. The warehouse will improve the ability of Core-CT users to extract financial, human resources, and other information from the system. These funds were allocated to hire consultants to build the technical infrastructure and to develop initial reports. The project is expected to be completed in three years.

#### Governor

Provide funding of \$165,000 for two Fiscal Administrative Officers (\$82,500 per position) to support OPM's implementation schedule of the OBI software and installation in Core-CT.

#### Legislative

Same as Governor

### Adjust Funding to Support the Chief Medical Examiner

Personal Services	2	134,399	0	0	(2)	(134,399)
<b>Total - General Fund</b>	<b>2</b>	<b>134,399</b>	<b>0</b>	<b>0</b>	<b>(2)</b>	<b>(134,399)</b>

#### Governor

Provide funding of \$134,399 for two positions (one Accountant and one Fiscal Administrative Officer) to support the Office of the Chief Medical Examiner (OCME) business office.

#### Legislative

Do not provide funding of \$134,399 or two positions to support OCME.

### Provide Funding for Certification of Minority Businesses

Personal Services	1	60,000	1	60,000	0	0
<b>Total - General Fund</b>	<b>1</b>	<b>60,000</b>	<b>1</b>	<b>60,000</b>	<b>0</b>	<b>0</b>

#### Background

PA 13-304, An Act Concerning the State Fleet and Mileage, Fuel and Emission Standards, the Certification of Minority Business Enterprises, and Preference for a Bond Guaranty Program, made certain changes to the state's small and minority business set-aside program (also called the supplier diversity program). The act allows DAS, which administers the set-aside program, to adopt regulations to implement its requirements.

#### Governor

Provide funding of \$60,000 for one License & Application Analyst position to support the new small and minority business set-aside requirements.

#### Legislative

Same as Governor

Account	Governor Revised FY 15		Legislative FY 15		Difference from Governor	
	Pos.	\$	Pos.	\$	Pos.	\$

**Distribute Lapses**

Personal Services	0	0	0	(350,850)	0	(350,850)
Other Expenses	0	0	0	(444,172)	0	(444,172)
<b>Total - General Fund</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(795,022)</b>	<b>0</b>	<b>(795,022)</b>

**Background**

The Governor's Revised FY 15 budget included a bottom line General Lapse of \$14,243,700, a General Other Expenses Lapse of \$4,000,000, and a Statewide Hiring Reduction Lapse of \$6,796,754. These lapse amounts would have been determined and distributed to agencies by OPM at the beginning of FY 15.

**Legislative**

Reduce funding by \$356,898 to reflect distribution of the General Lapse, \$293,797 for the General Other Expense Lapse, and \$144,327 for the Statewide Hiring Reduction Lapse.

**Adjust Funding for GAAP**

Nonfunctional - Change to Accruals	0	0	0	(10,703)	0	(10,703)
<b>Total - General Fund</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(10,703)</b>	<b>0</b>	<b>(10,703)</b>

**Legislative**

Adjust funding by \$10,703 to reflect changes to GAAP accruals as a result of a policy change.

**Carry Forward**

**Carry Forward for Various Accounts**

Tuition Reimbursement - Training and Travel	0	0	0	974	0	974
Labor - Management Fund	0	0	0	581,132	0	581,132
Quality of Work-Life	0	0	0	944,471	0	944,471
<b>Total - Carry Forward Funding</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,526,577</b>	<b>0</b>	<b>1,526,577</b>

**Legislative**

Pursuant to CGS Sec. 5-278(e) and collective bargaining agreements, funds totaling \$1,526,577 are carried forward from FY 14 into FY 15 (\$974 in Tuition Reimbursement Training and Travel; \$581,132 in Labor-Management Fund; and \$944,471 in Quality of Work-Life Fund).

**Totals**

Budget Components	Governor Revised FY 15		Legislative FY 15		Difference from Governor	
	Pos.	\$	Pos.	\$	Pos.	\$
<b>Original Appropriation - GF</b>	<b>650</b>	<b>144,670,962</b>	<b>650</b>	<b>144,670,962</b>	<b>0</b>	<b>0</b>
Current Services	0	(365,653)	0	(365,653)	0	0
Policy Revisions	8	2,531,663	6	2,241,539	(2)	(290,124)
<b>Total Recommended - GF</b>	<b>658</b>	<b>146,836,972</b>	<b>656</b>	<b>146,546,848</b>	<b>(2)</b>	<b>(290,124)</b>
<b>Original Appropriation - TF</b>	<b>0</b>	<b>7,919,913</b>	<b>0</b>	<b>7,919,913</b>	<b>0</b>	<b>0</b>
Current Services	0	(3,531)	0	(3,531)	0	0
<b>Total Recommended - TF</b>	<b>0</b>	<b>7,916,382</b>	<b>0</b>	<b>7,916,382</b>	<b>0</b>	<b>0</b>

***Other Significant Legislation*****PA 14-47, An Act Making Adjustments to State Expenditures and Revenues for the Fiscal Year Ending June 30, 2015**

Sections 30 and 31 contain provisions that allow the Secretary of the Office of Policy and Management (OPM) to allocate specific lapses to state agencies in the three branches of government (these are typically called holdbacks). The agency's FY 15 appropriation levels will be reduced by the amounts shown in the table to achieve the lapses included in PA 14-47. This includes a General Lapse of \$314,762 and a Statewide Hiring Reduction Lapse of \$252,661. See the FY 15 Holdbacks schedule in Section VI of this document for a further description of these statewide savings targets.

<b>Account</b>	<b>Appropriation \$</b>	<b>Reduction Amount \$</b>	<b>Net Remaining \$</b>	<b>% Reduction</b>
Personal Services	51,888,323	(438,802)	51,449,521	0.85%
Other Expenses	35,679,427	(128,621)	35,550,806	0.36%