

DOCKET NO. FA-

SUPERIOR COURT

JUDICIAL DISTRICT OF _____

v.

ORDER APPOINTING ATTORNEY FOR THE MINOR CHILD(REN)

Attorney _____ is hereby appointed counsel for the following minor child(ren).
The Attorney is instructed to file his/her appearance upon receipt of this notice.

Child's Name:

Date of Birth

1. DUTIES. The AMC's duties include, consistent with advocating for the child's expressed objectives:

- 1. Making an investigation of the facts of the child(ren)'s circumstances;
- 2. Interviewing the parties, including the child(ren);
- 3. Communicating with the child(ren), parties and counsel;
- 4. Verifying that court orders concerning the child(ren) are being followed;
- 5. Reviewing and obtaining copies of court files, DCF, police, medical, mental health, and school records pertaining to the child(ren);
- 6. Confering with teachers, coaches and other school authorities;
- 7. Confering with family relations counselors;
- 8. Confering with other professionals, including the child(ren)'s mental health provider(s);
- 9. Confering with other persons involved with the child(ren);
- 10. Counseling the child(ren) in regard to the objectives of representation;
- 11. Encouraging settlement of disputes;
- 12. Participating in settlement discussions;
- 13. Attending all hearings, status conferences and pre-trials regarding matters affecting the child(ren)'s interests;
- 14. Requesting authorization by the Court to perform additional duties as necessary;

- 15. Protecting the child(ren)'s rights of confidentiality and privilege with authority to waive same if no Guardian *ad litem* has been appointed for the child(ren);
- 16. Filing petitions, motions, responses or objections, including a request that a Guardian *ad litem* be appointed where required by Rule of Professional Conduct 1.14;
- 17. Seeking court authorization for independent assessment and evaluation of the child(ren) and/or parties and referral to implementation of appropriate services;
- 18. Participating in hearings involving Custody, Education, Visitation, Exclusive Possession, Child Support, Relocation of the children's residence; Medical and/or Mental Health Care; Sale of the family home;
- 19. Calling witnesses;
- 20. Examining witnesses;
- 21. Entering exhibits;
- 22. Filing Claims for Relief;
- 23. Making oral and/or written argument to the Court.
- ALL OF THE ABOVE**
- 24. Other:

II. PAYMENT OF RETAINER AND FEES. The AMC's retainer of \$ _____ shall be paid: _____ % by the Plaintiff and _____ % by the Defendant on or before _____. Fees which exceed the retainer shall be paid _____ upon receipt of bills; _____ upon motion and order.

III. DURATION OF APPOINTMENT. The AMC shall remain engaged in the case until: _____ discharged by the court, _____ entry of judgment, _____ 180 days after judgment, _____ one year after judgment.

IV. _____ Plaintiff _____ Defendant is to forward all pleadings and contact information to the AMC within _____ days.

Dated at _____, Connecticut this _____ day of _____, 2004.

By the Court, (_____)

(_____, Judge/Asst. Clerk)