

Reports Submitted to the Commerce Committee

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Issue

Identify the reports that agencies, commissions, and other entities must submit to the Commerce Committee, breaking out those that are required under 2017 public and special acts.

Mandated Reports to the Commerce Committee

The law requires various agencies, commissions, working groups, and other entities to submit 41 reports to the Commerce Committee. These include 16 new reports required under 2017 public and special acts. As Attachment 1 shows, 14 reports are due in 2018 and two in 2019; nine are one-time reports; five, annual reports; and two periodic reports triggered when the auditors evaluate the Department of Economic and Community Development (DECD).

DECD must prepare three of the new reports due in 2018 and include them in its comprehensive annual report to the Commerce Committee. As Attachment 2 shows, these are the reports on (1) DECD's efforts to collaborate with private lenders on implementing the Small Business Express program ([PA 17-219](#)), (2) the status of the new stranded research and development tax credit program ([PA 17-2, JSS](#), §§ 701-703), and (3) the economic impact of all state economic development programs ([PA 17-226](#)). By law, the annual report provides (1) data and analyses about economic conditions, (2) businesses and municipalities that receive state economic development aid, and (3) information about specific DECD programs, which are also listed in Attachment 2.

In 2017, the legislature also required DECD to include in its biannual report on the First Five Plus program an analysis of the program's net rate of return to the state ([PA 17-219](#)). By law, DECD must submit this report to the Commerce Committee.

The 2017 reports are in addition to the 25 reports that DECD and other entities must submit to the Commerce Committee under laws enacted before 2017. As Attachment 3 shows, 16 are annual reports.

Attachments 4-7 show all the reports that must be submitted to the Commerce Committee during each calendar quarter.

Attachment 1: 2017 Public and Special Acts Affecting Reports that must be Submitted to the Commerce Committee

<i>Act</i>	<i>Report Topic</i>	<i>Reporting Entity</i>	<i>Submission Date</i>
Reports Due in 2018			
PA 17-2 , JSS, § 132*	Establishing microbiome sector	Microbiome Working Group	January 1, 2018
PA 17-2 , JSS, § 250	State fiscal stability and economic growth	Commission on Fiscal Stability and Economic Growth	March 1, 2018
PA 17-2 , JSS, § 555	Broadband Internet Access Service and Consumer Data Privacy	Broadband and Data Privacy Working Group	January 15, 2018
PA 17-85	Precision medicine and personalized health research	Health Data Collaborative Working Group	Annually beginning January 1, 2018
PA 17-219 , §§ 4 & 5	Reports on evaluating the accuracy of DECD's annual report and the performance of its business assistance and incentive programs	State Auditors	After each DECD audit
PA 17-219 , §1	First Five Plus Program's net rate of return	DECD	Must be included in the First Five Plus program biannual report beginning September 1, 2018
PA 17-226	Performance audits on financial assistance tax incentive programs' performance and DECD annual report evaluation	State Auditors	After each DECD audit
PA 17-242	Plan for offering online mechatronics courses at Central Connecticut State University and the community colleges	Board of Regents for Higher Education	January 1, 2018
PA 17-242	Plan to train inmates for manufacturing jobs	Working Group on Manufacturing Training for Inmates	January 15, 2018
SA 17-2	Metrics for evaluating state's bioscience investments and their economic outcomes	Connecticut Innovations, Inc. (CII)	January 31, 2018

Attachment 1 (continued)

<i>Act</i>	<i>Report Topic</i>	<i>Reporting Entity</i>	<i>Submission Date</i>
<i>Reports Due in 2018 (continued)</i>			
SA 17-18	Development of a marketing plan to attract businesses to Connecticut	Working Group on a Public-Private Marketing Partnership	January 15, 2018
SA 17-20	State's inventory of bioscience related higher education resources	Working Group to Inventory the State's Bioscience Education Pipeline	January 15, 2018
<i>Reports Due in 2019</i>			
PA 17-158	DECD administered small business hotline	DECD	January 1, 2019
PA 17-207	Report on the activities of the Workforce Training Authority	Department of Labor (as the authority's administrator)	DOL must submit the report annually to the authority's starting January 1, 2019. Upon approving the report, board must submit it to Commerce and other specified committees.

* [PA 17-2, JSS](#), § 132 and [SA 17-16](#) create separate microbiome working groups with identical members and reporting deadlines, but different charges. Because the concept originated in the Finance Committee, it appears that [PA 17-2, JSS](#) was amending [SA-17-16](#)'s provisions. Consequently, we did not include [SA 17-16](#) in this report.

Attachment 2: Reports That Must be Included in DECD's Annual Report

<i>Citation</i>	<i>Report Topic</i>	<i>Inclusion Date</i>
PA 17-219	Collaboration between DECD and private lenders regarding Small Business Express Program	2018
PA 17-226	Economic impact analysis of all state economic development programs	2018
PA 17-2, JSS (§§ 701-703)	Stranded research and development tax credit programs	2019
32-4m	Status of state-certified industrial reinvestment projects	2018
32-6v	Promotion of bioscience and biotechnology businesses in southeastern Connecticut Planning Region Program	2017
32-9n	Office of Small Business Affairs Activities and Programs	2011

Attachment 3: Reports That Must to be Submitted to the Commerce Committee Under Laws Enacted before 2017

CGS §	Report Topic	Reporting Entity	Submission Date
10a-11b , as amended by PA 17-220 , § 2	Implementation of the Higher Education Strategic Master Plan	Planning Commission for Higher Education	January 1 annually
10-21j	Analysis of whether current manufacturing programs available to Connecticut secondary school students are meeting workforce needs	Committee to Coordinate the Education of Middle and High School Students about Manufacturing Careers	February 1 annually
10-416b	Tax Credits for rehabilitating certified historic structures for mixed-use and affordable housing	DECD	October 1 annually
10-416c	Tax Credits for Rehabilitation of Certified Historic Structures for Residential, Mixed-use, or Non Residential Purposes	DECD	October 1 annually
12-704d	Angel Investor Tax Credit Program review	CII	July 1 annually
32-1m	DECD Annual Report	DECD	February 1 annually
32-1o	Strategic Economic Development Plan	DECD	Every four years, beginning July 1, 2019
32-4h	Economic Clusters Bond Funds	CII	August 1, annually
32-4l , as amended by PA 17-219	First Five Plus Program Projects	DECD	Biannually on January 1 and September 1
32-4n	Status of certified aerospace manufacturing projects	DECD	Every three years, beginning October 1, 2021
32-7g	Small Business Express Program	DECD	Biannually on June 30 and December 31
32-7o	Connecticut Manufacturing Innovation Fund	DECD	January 1 annually
32-39g(6)	Statewide Innovation and Entrepreneurship Marketing Plan	CII	February 1 annually

Attachment 3 (continued)

CGS §	Report Topic	Reporting Entity	Submission Date
32-39j	CTNext Fund Status and Operations	CTNext Board of Directors ¹	April 15 annually
32-39m	Grants for Designated Innovation Places	CTNext Board of Directors	July 1 annually
32-41y(d)(2)	Connecticut Bioscience Collaboration Program	CII	Quarterly
32-41y(d)(3)	Connecticut Bioscience Collaboration Program Operating and Capital Budget	CII	Annually within 90 days before the fiscal year begins
32-41cc	Connecticut Bioscience Innovation Fund	CII	April 15 annually
32-47a	CII business and financial assistance report	CII	January 1 annually
32-58b	Office of Military Affairs report on its activities, findings, and recommendations ²	Office's director	Annually
32-285	Tax Incremental Financing Program Status Report	CII	July 1 annually in years during which bonds are outstanding
32-770	Brownfield Remediation and Redevelopment findings and recommendations	Brownfield Working Group	January 15 annually

¹CTNext is a CII subsidiary

²Office of Military Affairs is located within DECD for administrative purposes

Attachment 4: 2018 First Quarter Reports

<i>January</i>	<i>February</i>	<i>March</i>
<ul style="list-style-type: none"> • Broadband and data privacy (January 15) • Precision medicine and personalized health research (January 1 annually) • First Five Plus Biennial Report (Net rate of return analyses must first be included in the report due September 1, 2017) • Connecticut Manufacturing Innovation Fund (January 1 annually) • Plan for online mechatronics courses (January 1) • Training inmates for manufacturing jobs (January 15) • Bioscience investment metrics (January 31) • Microbiome sector (January 1) • State Marketing Plan (January 15) • Higher education bioscience resources (January 15) • CII business and financial assistance (January 1 annually) • Brownfield remediation and redevelopment findings and recommendations (January 15 annually) • small business hotline (January 1, 2019) • Implementation of higher education strategic master plan (January 1 annually) • Office of Military Affairs (Annually) 	<ul style="list-style-type: none"> • Manufacturing programs for secondary school students that address workforce needs (February 1 annually) • DECD Annual Report (February 1 annually) • Statewide innovation and entrepreneurship marketing plan (February 1 annually) • Reports that must be included in DECD's annual report: <ul style="list-style-type: none"> ○ status of private lenders and small business express collaboration ○ economic development program economic impact analysis ○ Stranded Tax Credit Program ○ Status of state-certified industrial reinvestment projects ○ Bioscience and biotechnology promotion in Southeastern Connecticut Planning Region ○ Office of Small Business Affairs activities and programs 	<ul style="list-style-type: none"> • State fiscal stability and economic growth (March 1) • Connecticut Bioscience Collaboration Program (Quarterly)

Attachment 5: 2018 Second Quarter Reports

<i>April</i>	<i>May</i>	<i>June</i>
<ul style="list-style-type: none"> • Operation and status of CTNext Fund (April 15 annually) • Connecticut Bioscience Innovation Fund (April 15 annually) 	<ul style="list-style-type: none"> • No reports 	<ul style="list-style-type: none"> • Connecticut Bioscience Collaboration Program (Quarterly) • Small Business Express Program (Biannually, June 30 and December 31)

Attachment 6: 2018 Third Quarter Reports

<i>July</i>	<i>August</i>	<i>September</i>
<ul style="list-style-type: none"> • Angel Investor Tax Credit Program (July 1 annually) • Strategic Economic Development Plan (Every four years, beginning July 1, 2019) • Grants for Innovation Places (July 1, annually) • Tax Increment Bonds Financing Program status report (July 1 annually in years bonds are outstanding) 	<ul style="list-style-type: none"> • Economic cluster bonds report 	<ul style="list-style-type: none"> • Connecticut Bioscience Collaboration Program • Connecticut Bioscience Collaboration Program operating and capital Budget (September 30 annually)

Attachment 7: 2018 Fourth Quarter Reports

<i>October</i>	<i>November</i>	<i>December</i>
<ul style="list-style-type: none"> • Status of certified aerospace manufacturing projects (Every three years, beginning October 1, 2021) • Tax Credits for rehabilitating of certified historic structures for mixed-use and affordable housing (October 1 annually) • Tax Credits for rehabilitating of certified historic structures for residential, mixed-use, or nonresidential purposes (October 1 annually) 		<ul style="list-style-type: none"> • Small Business Express Program (Biannually, June 30 and December 31) • Connecticut Bioscience Collaboration Program

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