



Senate

General Assembly

File No. 222

February Session, 2014

Substitute Senate Bill No. 247

Senate, April 1, 2014

The Committee on Government Administration and Elections reported through SEN. MUSTO of the 22nd Dist., Chairperson of the Committee on the part of the Senate, that the substitute bill ought to pass.

AN ACT ELIMINATING AND MODIFYING CERTAIN REPORTING AND REGULATORY REQUIREMENTS OF THE DEPARTMENT OF ADMINISTRATIVE SERVICES AND REPEALING OBSOLETE PROVISIONS.

Be it enacted by the Senate and House of Representatives in General Assembly convened:

1 Section 1. Section 3-21d of the general statutes is repealed and the
2 following is substituted in lieu thereof (*Effective from passage*):

3 [The chief administrative officer of the department, institution or
4 agency of the state responsible for any] The Department of
5 Administrative Services shall file an annual report, in accordance with
6 the provisions of section 11-4a, concerning the completion or
7 acceptance of each public works construction project administered by
8 the Division of Construction Services within the Department of
9 Administrative Services during the preceding year under [section 4b-1]
10 chapter 60 with an estimated cost of more than ten thousand dollars
11 and receiving any portion of its funding from the proceeds of bonds

12 issued under the State General Obligation Bond Procedure Act, [shall
13 file a report] with the secretary of the State Bond Commission
14 [forthwith upon completion or acceptance of any such construction
15 project, and in no event later than ninety days thereafter, which] and
16 the joint standing committee of the General Assembly having
17 cognizance of matters relating to finance, revenue and bonding. Such
18 report shall provide the following information for each such completed
19 or accepted project: (1) The estimated total cost of the construction
20 project, or the actual amount of the project, if ascertainable; (2) the
21 amount, if any, required to be held in retainage and the reason for such
22 retainage; and (3) the amount of any bonds authorized by the State
23 Bond Commission and allotted by the Governor to such project which
24 remains unexpended. Such report may contain a recommendation to
25 the secretary as to the further use of any portion of such unexpended
26 bond proceeds, which recommendation may, in the discretion of the
27 secretary and the Governor, be referred to the next regular session of
28 the General Assembly. Absent such recommendation and referral to
29 the General Assembly, the State Bond Commission may authorize an
30 unexpended amount to be transferred in accordance with the
31 provisions of subsection (q) of section 3-20 or section 3-21b or the
32 secretary may, prior to any such transfer, authorize the expenditure of
33 such amount for any emergency purpose approved in accordance with
34 the provisions of subsection (c) of section 4b-52. [The chief
35 administrative officer of the department, institution or agency of the
36 state shall also file a report with the cochairpersons of the joint
37 standing committee of the General Assembly having cognizance of
38 matters relating to finance, revenue and bonding on or before January
39 1, 2002, and each year thereafter, on any such projects which have been
40 reported to the secretary of the State Bond Commission.]

41 Sec. 2. Subsection (o) of section 4b-23 of the 2014 supplement to the
42 general statutes is repealed and the following is substituted in lieu
43 thereof (*Effective from passage*):

44 [(o) The Commissioner of Administrative Services shall adopt
45 regulations, in consultation with the Secretary of the Office of Policy

46 and Management and the State Properties Review Board, and in
47 accordance with the provisions of chapter 54, setting forth the
48 procedures which the Department of Administrative Services and said
49 office and board shall follow in carrying out their responsibilities
50 concerning state leasing of offices, space or other facilities. Such
51 regulations shall specify, for each step in the leasing process at which
52 an approval is needed in order to proceed to the next step, what
53 information shall be required, who shall provide the information and
54 the criteria for granting the approval.]

55 (o) Notwithstanding any other provision of the general statutes,
56 [such regulations shall provide that: (1) The] the Commissioner of
57 Administrative Services shall [(A)] (1) review all lease requests
58 included in, and scheduled to begin during, the first year of each
59 approved state-wide facility and capital plan, and [(B)] (2) provide the
60 Secretary of the Office of Policy and Management with an estimate of
61 the gross cost and total square footage need for each lease. [, (2) the]
62 The secretary shall approve a gross cost and a total square footage for
63 each such lease and transmit each decision to the requesting agency,
64 the commissioner and the State Properties Review Board. [, (3) the] The
65 commissioner shall submit all leases, lease renewals and hold over
66 agreements to the secretary for approval [,] and [(4)] the secretary shall
67 approve or disapprove any such lease request or agreement not more
68 than ten working days after the secretary receives the request or
69 agreement.

70 Sec. 3. Section 4d-7 of the general statutes is repealed and the
71 following is substituted in lieu thereof (*Effective from passage*):

72 (a) The Commissioner of Administrative Services shall develop,
73 publish and annually update an information and telecommunication
74 systems strategic plan, in accordance with the policies established by
75 the Office of Policy and Management, which shall have the following
76 goals: (1) To provide a level of voice and data communications service
77 among all state agencies that will ensure the effective and efficient
78 completion of their respective functions; (2) to provide all necessary

79 telecommunication services between state agencies and the public; (3)
80 to provide, in the event of an emergency, immediate voice and data
81 communications and critical application recovery capabilities which
82 are necessary to support state agency functions; and (4) to provide
83 necessary access to higher technology for state agencies.

84 (b) In order to facilitate the development of a fully integrated state-
85 wide information services and telecommunication system [which] that
86 effectively and efficiently supports data processing and
87 telecommunication requirements of all state agencies, the strategic
88 plan shall include: (1) [Establishment of guidelines] Guidelines and
89 standards for the architecture for information and telecommunication
90 systems [which] that support state agencies; (2) plans for a cost-
91 effective state-wide telecommunication network to support state
92 agencies, which network may consist of different types of transmission
93 media, including wire, fiber and radio, and shall be able to support
94 voice, data, electronic mail, video and facsimile transmission
95 requirements and any other form of information exchange [which] that
96 takes place via electromagnetic media; (3) [a level of information
97 systems and telecommunication planning for all state agencies and
98 operations throughout the state that will ensure the effective and
99 efficient utilization and access to the state's information and
100 telecommunication resources, including but not limited to, (A) an
101 inventory of existing on-line public access arrangements for state
102 agency data bases which contain information subject to disclosure
103 under the Freedom of Information Act, as defined in section 1-200, (B)
104 a list of data bases for which such access could be provided, including
105 data bases containing consumer, business and health and human
106 services program information, (C) provisions addressing the feasibility
107 and cost of providing such access, (D) provisions for a public-private
108 partnership in providing such on-line access, and (E) provisions to
109 enable citizens to communicate with state agencies by electronic mail;
110 and (4)] identification of annual expenditures and major capital
111 commitments for information and telecommunication systems; [In
112 carrying out the provisions of subparagraphs (A) to (E), inclusive, of
113 subdivision (3) of this subsection, the Commissioner of Administrative

114 Services shall consult with representatives of business associations,
115 consumer organizations and nonprofit human services providers.] (4)
116 identification of all state agency technology projects; (5) a description
117 of the efforts of executive branch state agencies to use e-government
118 solutions to deliver state services and conduct state programs,
119 including the feedback and demands of clients of such agencies
120 received by such agencies and such agencies' plans to address client
121 concerns by using online solutions, when such solutions are
122 determined feasible by such agencies; and (6) potential opportunities
123 for increasing the efficiency or reducing the costs of the state's
124 information and telecommunication systems.

125 (c) [Each] On or before August first, annually, each state agency
126 shall submit to the Commissioner of Administrative Services all plans,
127 documents and other information requested by the commissioner for
128 the development of such plan.

129 (d) The Commissioner of Administrative Services shall not
130 implement a state agency proposal for information system hardware,
131 software, maintenance service or consulting unless such proposal
132 complies with the strategic plan and the agency's approved business
133 systems plan. The commissioner shall maintain a current inventory of
134 information system components to facilitate asset management and
135 procurement leverage.

136 (e) Not later than September fifteenth, annually, the Commissioner
137 of Administrative Services shall submit the updated strategic plan to
138 the Secretary of the Office of Policy and Management. Not later than
139 October first, annually, the Secretary of the Office of Policy and
140 Management shall submit to the Governor and the General Assembly,
141 in accordance with the provisions of section 11-4a, (1) the updated
142 strategic plan, and (2) a report on the activities of the Department of
143 Administrative Services and any cost savings and improvements in the
144 efficiency of information and telecommunication systems of state
145 agencies that are attributable to the efforts of the Department of
146 Administrative Services.

147 Sec. 4. Section 4d-3 of the general statutes is repealed and the
148 following is substituted in lieu thereof (*Effective from passage*):

149 The commissioner may adopt regulations to carry out the purposes
150 of sections 4d-1 to 4d-5, inclusive, section 4d-7, as amended by this act,
151 and sections 4d-11 [to 4d-14, inclusive] and 4d-12, as amended by this
152 act.

153 Sec. 5. Subsection (a) of section 4d-12 of the 2014 supplement to the
154 general statutes is repealed and the following is substituted in lieu
155 thereof (*Effective from passage*):

156 (a) The Commissioner of Administrative Services may establish
157 such committees as he deems necessary to advise the commissioner in
158 carrying out the purposes of sections 4d-1 to 4d-5, inclusive, section
159 4d-7, as amended by this act, this section and [sections] section 4d-11.
160 [to 4d-14, inclusive.]

161 Sec. 6. Section 10a-151d of the general statutes is repealed and the
162 following is substituted in lieu thereof (*Effective from passage*):

163 [(a)] On or before January 1, [1991] 2015, and annually thereafter,
164 the board of trustees of each constituent unit of the state system of
165 higher education shall submit a report, in accordance with the
166 provisions of section 11-4a, to the joint standing committee of the
167 General Assembly having cognizance of matters relating to
168 appropriations and the budgets of state agencies concerning
169 expenditures pursuant to section 4a-52a, 10a-151b and 10a-151c during
170 the preceding fiscal year.

171 [(b)] On and after July 1, 1991, and annually thereafter, the
172 Department of Administrative Services shall report to the joint
173 standing committees of the General Assembly having cognizance of
174 matters relating to education and to appropriations and the budgets of
175 state agencies concerning all purchasing requests received by the
176 department from the constituent units of the state system of higher
177 education including, but not limited to, for each such request, the type

178 of item requested, the date on which the request for such purchase was
179 received by the department and the date on which the purchase order
180 for such purchase was issued.]

181 Sec. 7. Sections 4d-14, 4d-45 and 4d-46 of the general statutes are
182 repealed. (*Effective from passage*)

This act shall take effect as follows and shall amend the following sections:		
Section 1	<i>from passage</i>	3-21d
Sec. 2	<i>from passage</i>	4b-23(o)
Sec. 3	<i>from passage</i>	4d-7
Sec. 4	<i>from passage</i>	4d-3
Sec. 5	<i>from passage</i>	4d-12(a)
Sec. 6	<i>from passage</i>	10a-151d
Sec. 7	<i>from passage</i>	Repealer section

Statement of Legislative Commissioners:

In sec. 6 "1991" was changed to "2015" for clarity.

GAE Joint Favorable Subst. -LCO

The following Fiscal Impact Statement and Bill Analysis are prepared for the benefit of the members of the General Assembly, solely for purposes of information, summarization and explanation and do not represent the intent of the General Assembly or either chamber thereof for any purpose. In general, fiscal impacts are based upon a variety of informational sources, including the analyst's professional knowledge. Whenever applicable, agency data is consulted as part of the analysis, however final products do not necessarily reflect an assessment from any specific department.

OFA Fiscal Note**State Impact:** None**Municipal Impact:** None**Explanation**

The bill eliminates several reporting requirements and requires the Department of Administrative Services (DAS) to report annually to the State Bond Commission and Finance Committee on certain public works projects. These reporting changes have no fiscal impact.

The Out Years**State Impact:** None**Municipal Impact:** None

OLR Bill Analysis**sSB 247*****AN ACT ELIMINATING AND MODIFYING CERTAIN REPORTING AND REGULATORY REQUIREMENTS OF THE DEPARTMENT OF ADMINISTRATIVE SERVICES AND REPEALING OBSOLETE PROVISIONS.*****SUMMARY:**

This bill makes several unrelated changes affecting the Department of Administrative Services (DAS). Among other things, it:

1. shifts, from individual agencies to DAS, the duty to report annually to the State Bond Commission and the Finance, Revenue, and Bonding Committee on the status of certain public works projects;
2. eliminates a requirement that DAS, in consultation with the Office of Policy and Management (OPM) secretary and the State Properties Review Board (SPRB), adopt regulations concerning state agency leases; and
3. (a) eliminates a report by DAS on state agency information technology initiatives, folding most of the report's requirements into the department's annual information and telecommunications systems strategic plan and (b) eliminates some of the plan's requirements.

The bill also eliminates an obsolete requirement that DAS report to the Appropriations and Education committees on purchasing requests it received from the constituent units of higher education (UConn, the Connecticut State University System, regional community-technical colleges, and Charter Oak State College). The constituent units have their own purchasing authority and do not make purchases through DAS (§ 6).

Lastly, the bill repeals provisions concerning the awarding and review of contracts for information or telecommunication system facilities, equipment, or services that were entered into pursuant to a request for proposals (RFP) issued in 1997. No contracts were ever awarded pursuant to this RFP (§ 7).

The bill also makes technical and conforming changes.

EFFECTIVE DATE: Upon passage

§ 1 — CAPITAL PROJECT REPORTS

The bill requires DAS to report annually to the State Bond Commission secretary and the Finance, Revenue, and Bonding Committee concerning the completion or acceptance during the preceding year of each public works construction project administered by DAS's Division of Construction Services that (1) costs more than \$10,000 and (2) was funded from the proceeds of state general obligation bonds. The bill does not specify a reporting date.

The report's contents are the same as under current law. It must include, for each project, (1) the estimated or actual cost; (2) the amount, if any, required to be held in retainage and the reason for the retainage; and (3) the amount of unexpended bond proceeds. It may include recommendations on how to use the unexpended funds. The bill eliminates requirements that the chief administrative officers of state agencies for whom DAS administers these projects report this information (1) to the bond commission within 90 days of completing or accepting the project and (2) annually by January 1 to the Finance, Revenue, and Bonding Committee cochairpersons.

§ 2 — LEASING REGULATIONS

The bill eliminates a requirement that DAS, in consultation with the OPM secretary and SPRB, adopt regulations establishing the procedures DAS, OPM, and SPRB use in leasing state offices, space, and other facilities. Under current law, these regulations must require several actions by the DAS commissioner and OPM secretary concerning state agency leases and lease requests. The bill instead

establishes these requirements in law.

§§ 3 & 7 — INFORMATION TECHNOLOGY

Under current law, the DAS commissioner must annually submit a report on information technology by October 1 to the governor; OPM secretary; and the Appropriations, Government Administration and Elections, and Program Review and Investigations committees. Among other things, the report must address state agency technology projects, information and telecommunication system expenditures, opportunities for efficiencies or cost reductions, and executive branch agency efforts to use e-government solutions to deliver state services and conduct state programs. The bill eliminates the report and instead requires the DAS commissioner to incorporate most of its contents into the state's information and telecommunications systems strategic plan that he must develop annually. (The provision concerning system expenditures is already required for the strategic plan.)

By law, each state agency must submit to the DAS commissioner all plans, documents, and other information he requests for developing the plan. The bill specifies that agencies must do this annually by August 1. It also requires the DAS commissioner to submit the updated strategic plan to the OPM secretary annually by September 15.

The bill eliminates requirements that the strategic plan include (1) a level of information systems and telecommunication planning for all state agencies and operations throughout the state that ensures effective and efficient utilization of, and access to, the state's information and telecommunications resources and (2) specific components associated with this planning. It also eliminates a requirement that the DAS commissioner, in carrying out the above requirements, consult with representatives of business associations, consumer organizations, and nonprofit human services providers.

COMMITTEE ACTION

Government Administration and Elections Committee

Joint Favorable

Yea 14 Nay 0 (03/14/2014)