



OLR RESEARCH REPORT

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EXAMPLES OF ABBREVIATED LEGAL NOTICES

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You asked us for a brief summary of sSB 1112 (2013), *An Act Concerning the Publication of Legal Notices by Municipalities* and examples of the abbreviated legal notices it proposes.

This bill allows municipalities, municipal entities, and state and municipal agencies to shorten the length of various legal notices they publish in local newspapers, as long as they (1) publish specific information in the notices and (2) comply with existing procedural requirements regarding these notices. The bill requires the brief legal notices to include:

1. a description of the notice's subject matter;
2. the website at which additional information is available;
3. the town clerk's address and office hours, where additional information on the notice must be available for public inspection;
and
4. a telephone number for requesting a copy of the additional information free of charge.

The bill also requires notices on certain subjects to include additional information. The notices must include the:

1. date, time, and location of meetings or public hearings;
2. hours during which polls will be open for referenda or elections;
3. property's address or other description for notices concerning real property; and
4. application decision for notices concerning applications.

EXAMPLES OF POSSIBLE ABBREVIATED LEGAL NOTICES

Based on what current legal notices look like, we created five examples of abbreviated legal notices, which appear below.

General Legal Notice

Public Notice
Town of Mayberry

Starting on November 1, 2013, the rate for residential electric service provided by Mayberry Utilities will be \$0.10822 per kWh.

Further information is available at: www.MayberryConn.gov/notices/98765 or by visiting the Town Clerk's Office, Monday through Friday, 10:00 AM-4:00 PM, in the Town Hall, located at 100 Main Street, Mayberry, CT 06000. Additional information, mailed free of charge, is available by calling 860-123-4567.

Public Hearing or Meeting Legal Notice

Public Notice
Town of Mayberry

A public hearing on the establishment of a historic district around Cabot Mills will be held on April 25, 2013 at 7:00 PM in the Town Hall, located at 100 Main Street.

Further information is available at: www.MayberryConn.gov/notices/12345 or by visiting the Town Clerk's Office, Monday through Friday, 10:00 AM-4:00 PM, in the Town Hall, located at 100 Main Street, Mayberry, CT 06000. Additional information, mailed free of charge, is available by calling 860-123-4567.

Referendum or Election legal Notice

Public Notice
Town of Mayberry

A referendum on whether to appropriate \$200,000 for the 2014 Fourth of July fireworks will be held on December 15, 2013, between the hours of 6:00 AM and 8:00 PM.

Further information is available at: www.MayberryConn.gov/notices/45678 or by visiting the Town Clerk's Office, Monday through Friday, 10:00 AM-4:00 PM, in the Town Hall, located at 100 Main Street, Mayberry, CT 06000. Additional information, mailed free of charge, is available by calling 860-123-4567.

Real Property Legal Notice

Public Notice
Town of Mayberry

18 Victoria Avenue has been slated for public auction on May 12, 2013 to satisfy delinquent taxes and charges.

Further information is available at: www.MayberryConn.gov/notices/54321 or by visiting the Town Clerk's Office, Monday through Friday, 10:00 AM-4:00 PM, in the Town Hall, located at 100 Main Street, Mayberry, CT 06000. Additional information, mailed free of charge, is available by calling 860-123-4567.

Application Decision Legal Notice

Public Notice
Town of Mayberry

The Planning and Zoning Commission approved an application to create an agricultural pond at 55 Farmer Lane.

Further information is available at: www.MayberryConn.gov/notices/87654 or by visiting the Town Clerk's Office, Monday through Friday, 10:00 AM-4:00 PM, in the Town Hall, located at 100 Main Street, Mayberry, CT 06000. Additional information, mailed free of charge, is available by calling 860-123-4567.

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