



House of Representatives

File No. 855

General Assembly

January Session, 2011

(Reprint of File No. 546)

Substitute House Bill No. 6600
As Amended by House Amendment
Schedules "A" and "B"

Approved by the Legislative Commissioner
May 27, 2011

**AN ACT IMPLEMENTING THE RECOMMENDATIONS OF THE
LEGISLATIVE PAPERLESS TASK FORCE AND THE TASK FORCE TO
STUDY THE REDUCTION OF STATE AGENCY PAPER AND
DUPLICATIVE PROCEDURES.**

Be it enacted by the Senate and House of Representatives in General
Assembly convened:

1 Section 1. Section 2-13 of the general statutes is repealed and the
2 following is substituted in lieu thereof (*Effective July 1, 2011*):

3 (a) The clerk of either house may employ such number of qualified
4 persons as are necessary to make a record of the proceedings in the
5 Senate and the House of Representatives and to transcribe the same
6 without unnecessary delay. A copy of such record of each day's
7 proceedings shall be filed in the State Library [within] not later than
8 two days after the transcript has been completed and shall be available
9 to the public.

10 (b) The clerks of the Senate and House shall, during sessions of the
11 General Assembly, publish at such times during the session, as may be
12 determined by said clerks, a legislative record index which shall report

13 the status of each bill and resolution pending in or acted upon by the
14 General Assembly. Said clerks shall make not more than twenty-five
15 printed copies of the legislative record index and shall make the
16 legislative record index available electronically to representatives of
17 the press, the State Library, the Governor, the Secretary of the State,
18 the Attorney General and such other persons as the speaker of the
19 House or the president of the Senate may designate.

20 Sec. 2. Section 2-23 of the general statutes is repealed and the
21 following is substituted in lieu thereof (*Effective July 1, 2011*):

22 The Joint Committee on Legislative Management shall provide [by
23 contract, purchase or lease a process] for the printed and electronic
24 reproduction of copies of each bill and each resolution proposing an
25 amendment to the Constitution and other substantive resolutions
26 introduced in both houses, the calendars and journals of both houses
27 on regular session days and other legislative publications, in number
28 sufficient to supply the needs of the legislature and the public. Such
29 reproduction shall be under the supervision of the clerks of the Senate
30 and the House. To carry out the provisions of this section, said
31 committee is authorized to hire necessary personnel and acquire
32 supplies and equipment. The Joint Committee on Legislative
33 Management shall set aside in a building under the supervision and
34 control of the Joint Committee on Legislative Management a room for
35 use as a legislative bill room for distribution of printed and electronic
36 copies under the supervision of the clerks of the Senate and House.
37 The clerks of the Senate and House shall, during each session of the
38 General Assembly, keep copies of all bills and resolutions reproduced
39 as above provided, in such room, for the convenience of the members
40 of the legislature and the public. A file of such bills and resolutions
41 and the records of hearings of committees and the proceedings of each
42 house, suitably indexed, shall be kept in the State Library for public
43 inspection, and the clerks of the Senate and House shall furnish copies
44 of such bills and resolutions for this purpose. The State Librarian is
45 authorized to hire not more than two additional employees and to
46 secure supplies and equipment necessary to make said index. Copies

47 of bills and resolutions printed after favorable report by a committee
48 or the amendment on the third reading, i.e., files, not needed by
49 members of the General Assembly or for other official use shall be
50 delivered to the legislative bill room for distribution. After
51 adjournment of the General Assembly, distribution of such bills,
52 resolutions and files shall be made from the office of the clerks. To
53 carry out the provisions of this section, said clerks are authorized to
54 hire additional employees for distribution of such copies. The public
55 may obtain printed or electronic copies of bills, resolutions, journals,
56 bulletins, legislative indexes and other legislative publications by
57 calling for the same at the State Capitol or the Legislative Office
58 Building, provided the clerks may, in their discretion, limit the number
59 of printed copies to be furnished to any one person and may, with the
60 approval of the committee, fix reasonable charges for furnishing
61 printed copies in quantities which the clerks believe cannot be
62 furnished free of charge without undue expense to the state. The clerks
63 shall, at the request of the chief executive officer of any town, city or
64 borough, send [by first class mail one] an electronic copy of each
65 legislative bulletin and of the legislative record index to such office of
66 such municipality as such chief executive officer shall designate.
67 [Copies] A limited number of printed copies of engrossed bills and
68 resolutions shall be distributed from the Legislative Commissioners'
69 Office.

70 Sec. 3. Section 2-24 of the general statutes is repealed and the
71 following is substituted in lieu thereof (*Effective July 1, 2011*):

72 The words "State of Connecticut" shall be printed at the head of each
73 bill and document printed by order of the General Assembly, or either
74 house thereof, and on its title page or cover, if any. Before printed,
75 electronic or photographic copies of an original bill are made, the bill
76 shall be endorsed with (1) the date of its introduction; (2) its number;
77 (3) the name of the member or committee introducing it; and (4) the
78 name of the committee to which it was referred. Copies of bills or
79 resolutions printed or produced electronically after favorable report by
80 a committee or reprinted or produced electronically after amendment

81 on the third reading, i.e., files, shall bear the file number of such bill or
82 resolution, placed conspicuously at the head of the same, which file
83 number shall be assigned by the [printer] Legislative Commissioners'
84 Office in the order printed or produced, the number and title of the
85 bill, the name of the committee to which it was referred, the date and
86 nature of the committee's report, and, in any case where the bill, if
87 passed, would require the expenditure of state or municipal funds or
88 affect state or municipal revenue, a fiscal note, including an estimate of
89 the cost or of the revenue impact shall be appended thereto. When a
90 bill or resolution is accompanied with a report of a committee, other
91 than a recommendation that it ought or ought not to pass, it shall then
92 have an additional endorsement, as follows: "Accompanied by special
93 report, No.-". Bills shall be designated in the [printed] calendar of each
94 house by their file numbers, as well as by the titles and numbers of the
95 bills.

96 Sec. 4. Section 2-26 of the general statutes is repealed and the
97 following is substituted in lieu thereof (*Effective July 1, 2011*):

98 At each regular or special session of the General Assembly no bill
99 shall be passed or become a law unless it has been printed in its final
100 form, as prescribed by section 2-24, as amended by this act, with the
101 exception of germane amendments, and [upon the desks of the
102 members] made available in electronic version on the Internet web site
103 of the General Assembly at least two legislative days prior to its final
104 passage, unless the president pro tempore of the Senate and the
105 speaker of the House of Representatives have certified, in writing, the
106 facts which in their opinion necessitate an immediate vote on such bill,
107 in which case it shall nevertheless be upon the desks of the members or
108 available electronically to the members in final form, accompanied by
109 the fiscal note required by section 2-24, as amended by this act, when
110 applicable, with the exception of germane amendments, but not
111 necessarily printed, before its final passage.

112 Sec. 5. Section 2-27 of the general statutes is repealed and the
113 following is substituted in lieu thereof (*Effective July 1, 2011*):

114 Copies of each bill for an act reported favorably by a committee
115 shall be made available electronically on the Internet web site of the
116 General Assembly and shall be printed in sufficient numbers, as
117 determined by the clerks of the House and Senate, for use by the
118 General Assembly. A greater number of copies of any bill shall be
119 printed upon order of either legislative commissioner. [Seven] Two
120 copies of each printed bill shall be reserved for the use of the Secretary
121 of the State who shall [bind and] distribute [volumes thereof as
122 follows: One] one copy to the State Library [, one to the law library of
123 Yale University, one to the library of The University of Connecticut]
124 and one to the law library of The University of Connecticut. [, one to
125 the Wesleyan University library, one to the Library of Congress and
126 one to the library of Quinnipiac College.]

127 Sec. 6. Section 2-49 of the general statutes is repealed and the
128 following is substituted in lieu thereof (*Effective July 1, 2011*):

129 [Within] Not later than three months after the adjournment of each
130 General Assembly, the clerk of the Senate and the clerk of the House of
131 Representatives shall prepare a full and accurate alphabetical subject-
132 index to the journals, and shall cause to be printed [three hundred
133 seventy-five] copies of each of said journals with the index, in
134 sufficient numbers, as determined by the Joint Committee on
135 Legislative Management, in consultation with the clerks of the Senate
136 and the House. One copy of each journal so indexed shall be certified
137 by the clerk of the Senate or the clerk of the House, as the case may be,
138 to be a true record of the proceedings of such house and shall be
139 deposited in the office of the secretary as the official journal thereof.
140 They shall cause to be transmitted directly to the secretary [fifty copies
141 of each journal, to] and to the State Library [fifty] copies of each
142 journal, in sufficient numbers, as determined by the Joint Committee
143 on Legislative Management, in consultation with the clerks of the
144 Senate and the House, to each incorporated or associated library in the
145 state, [requesting the same and] to each county bar library, [one copy,
146 and] to each state officer [,] and to each member of the General
147 Assembly requesting the same, one copy and to each town, at the

148 request of the town clerk of such town, one copy, and the remainder
149 shall be deposited with the secretary, who, upon receiving the certified
150 copies as above provided, shall certify to the Comptroller that said
151 journals have been indexed and distributed in accordance with this
152 section; and the Comptroller shall thereupon draw [his] an order on
153 the Treasurer in favor of the persons whose duty it is to index and
154 distribute the same, for the sum of three hundred dollars each for their
155 services and expenses.

156 Sec. 7. Subsection (a) of section 2-53g of the general statutes is
157 repealed and the following is substituted in lieu thereof (*Effective July*
158 *1, 2011*):

159 (a) The Legislative Program Review and Investigations Committee
160 shall: (1) Direct its staff and other legislative staff available to the
161 committee to conduct program reviews and investigations to assist the
162 General Assembly in the proper discharge of its duties; (2) [establish
163 policies and procedures regarding the printing, reproduction and
164 distribution of] produce its reports electronically and post such reports
165 on the Internet web site of the committee; (3) review staff reports
166 submitted to the committee and, when necessary, confer with
167 representatives of the state departments and agencies reviewed in
168 order to obtain full and complete information in regard to programs,
169 other activities and operations of the state, and may request and shall
170 be given access to and copies of, by all public officers, departments,
171 agencies and authorities of the state and its political subdivisions, such
172 public records, data and other information and given such assistance
173 as the committee determines it needs to fulfill its duties. Any statutory
174 requirements of confidentiality regarding such records, data and other
175 information, including penalties for violating such requirements, shall
176 apply to the committee, its staff and its other authorized
177 representatives in the same manner and to the same extent as such
178 requirements and penalties apply to any public officer, department,
179 agency or authority of the state or its political subdivisions. The
180 committee shall act on staff reports and recommend in its report, or
181 propose, in the form of a raised committee bill, such legislation as may

182 be necessary to modify current operations and agency practices; (4)
183 consider and act on requests by legislators, legislative committees,
184 elected officials of state government and state department and agency
185 heads for program reviews. The request shall be submitted in writing
186 to the Program Review and Investigations Committee and shall state
187 reasons to support the request. The decision of the committee to grant
188 or deny such a request shall be final; (5) conduct investigations
189 requested by joint resolution of the General Assembly, or, when the
190 General Assembly is not in session, (A) requested by a joint standing
191 committee of the General Assembly or initiated by a majority vote of
192 the Program Review and Investigations Committee and approved by
193 the Joint Committee on Legislative Management, or (B) requested by
194 the Joint Standing Committee on Legislative Management. In the event
195 two or more investigations are requested, the order of priority shall be
196 determined by the Legislative Program Review and Investigations
197 Committee; (6) retain, within available appropriations, the services of
198 consultants, technical assistants, research and other personnel
199 necessary to assist in the conduct of program reviews and
200 investigations; (7) originate, and report to the General Assembly, any
201 bill it deems necessary concerning a program, department or other
202 matter under review or investigation by the committee, in the same
203 manner as is prescribed by rule for joint standing committees of the
204 General Assembly; and (8) review audit reports after issuance by the
205 Auditors of Public Accounts, evaluate and sponsor new or revised
206 legislation based on audit findings, provide means to determine
207 compliance with audit recommendations and receive facts concerning
208 any unauthorized, illegal, irregular or unsafe handling or expenditures
209 of state funds under the provisions of section 2-90.

210 Sec. 8. Subsection (b) of section 2-53h of the general statutes is
211 repealed and the following is substituted in lieu thereof (*Effective July*
212 *1, 2011*):

213 (b) The committee shall report electronically the results of each
214 investigation together with its recommendations for any further action
215 to the General Assembly.

216 Sec. 9. Section 2-53j of the general statutes is repealed and the
217 following is substituted in lieu thereof (*Effective July 1, 2011*):

218 The Legislative Program Review and Investigations Committee
219 shall report electronically annually to the General Assembly on or
220 before February fifteenth and may, from time to time, make additional
221 electronic reports.

222 Sec. 10. Section 2-61 of the general statutes is repealed and the
223 following is substituted in lieu thereof (*Effective July 1, 2011*):

224 (a) The Secretary of the State shall deliver [five hundred] copies of
225 the revised statutes, of each supplement to the general statutes and of
226 each revised volume thereof and [three hundred fifty copies] of each
227 volume of the public acts and special acts to the State Library for its
228 general purposes and for exchange with other states and libraries, and
229 [four hundred] copies of the revised statutes, of each supplement, of
230 each revised volume and of each volume of the public acts, and such
231 additional number of each as the executive secretary of the Judicial
232 Department certifies as necessary, for the use of any of the state-
233 maintained courts, and [one hundred fifty] copies of each volume of
234 the special acts to said executive secretary for distribution to state-
235 maintained courts, and, to the several departments, agencies and
236 institutions of the executive branch of the state government, as many
237 copies of the revised statutes, of each supplement, of each revised
238 volume and of each of the volumes of public acts and special acts as
239 they require for the performance of their duties. [He] The number of
240 copies the Secretary provides pursuant to this subsection shall be
241 determined by the Joint Committee on Legislative Management.

242 (b) The Secretary shall send free of charge one copy of the revised
243 statutes, of each supplement to the general statutes, of each revised
244 volume thereof and of each of the volumes of public acts and special
245 acts to the Governor, Lieutenant Governor, Treasurer, Secretary of the
246 State, Attorney General, Comptroller, Adjutant General, each town
247 clerk, and, upon request, to each probate court, the police department

248 of each municipality having a regularly organized police force, each
249 assistant to the Attorney General, and each county law library; and
250 [he] the Secretary shall, upon the member's request, supply free of
251 charge (1) one copy of the revised statutes to each member of the
252 General Assembly at the first session in which [he] such member
253 serves as a member and, (2) at each session in which [he] such member
254 serves, one copy of each revised volume thereof and of each
255 supplement not previously supplied to [him] such member, such
256 distribution of the statutes and supplements to be made [within] not
257 later than thirty days after the election or reelection of such member,
258 and, (3) following each session at which [he] such member serves, one
259 volume of each of the public acts and special acts passed at such
260 session. [; and] The secretary shall supply free of charge to the clerks of
261 the House and Senate, each, one copy of the revised statutes, of each
262 revised volume thereof, of each supplement and one volume of each of
263 the public acts and special acts for use in the clerks' office.

264 Sec. 11. Section 11-2 of the general statutes is repealed and the
265 following is substituted in lieu thereof (*Effective July 1, 2011*):

266 The State Library shall maintain programs for library development
267 and reader services. The State Librarian shall be the administrative
268 officer of the State Library and shall administer, coordinate and
269 supervise the library. In order to carry out the duties of the State
270 Librarian required by law, the State Librarian may enter into contracts,
271 subject to the approval of the Attorney General and within any
272 available appropriations or other funds available from the public or
273 private sector. The State Librarian shall have the authority to sign
274 contracts approved by the State Library Board in accordance with the
275 policies established by the State Library Board. The State Librarian
276 may appoint members of the staff of the State Library. Members of the
277 staff of the State Library employed in positions requiring graduation
278 from a library school shall be members of the unclassified service. The
279 State Librarian may purchase books and other library resources for the
280 State Library. The State Librarian is authorized and directed to
281 distribute electronic copies of the files of each act favorably reported

282 by any committee of the General Assembly [and printed in the files] to
283 each high school and university in the state, upon request.

284 Sec. 12. Section 11-4a of the general statutes is repealed and the
285 following is substituted in lieu thereof (*Effective July 1, 2011*):

286 Each commission, task force or committee appointed by the
287 Governor or the General Assembly, or both, and required to report its
288 findings and recommendations, and each state agency which submits a
289 report to the General Assembly or any committee of the General
290 Assembly, shall submit its report electronically to the clerks of the
291 Senate and the House of Representatives and the Office of Legislative
292 Research, and shall file one copy with the State Librarian. [as many
293 copies of such report as the commission, task force, committee or
294 agency and the librarian jointly deem appropriate, and one copy with
295 the Office of Legislative Research.]

296 Sec. 13. Section 11-19e of the general statutes is repealed and the
297 following is substituted in lieu thereof (*Effective July 1, 2011*):

298 The State Library shall [mail] send, upon request, to each law library
299 established pursuant to section 11-10b, [a] an electronic copy of each of
300 the following legislative materials as they become available: [Photo
301 offset copies of each bill] Bills; bulletins; list of bills; calendars; journals;
302 file copies; engrossed copies; the legislative record index; and
303 microfiche copies of the House proceedings, the Senate proceedings,
304 and the joint standing committee public hearings for each legislative
305 session, along with all appropriate indexing.

306 Sec. 14. Section 27-134 of the general statutes is repealed and the
307 following is substituted in lieu thereof (*Effective July 1, 2011*):

308 The Secretary of the State shall, upon request, provide each
309 established veterans' organization occupying office space furnished by
310 the state in the city of Hartford with an annotated copy of the revised
311 statutes and any supplements thereto.

312 Sec. 15. Section 51-274 of the general statutes is repealed and the
313 following is substituted in lieu thereof (*Effective from passage*):

314 All special acts or provisions thereof inconsistent with this chapter
315 and with sections 1-1a, 2-5, 2-40, 2-61, as amended by this act, [3-84,] 5-
316 164, 5-189, 7-80, 8-12, 9-63, 9-258, 9-368, 12-154, 14-141, 14-142, 18-65,
317 18-73, 19a-220, 21a-96, 29-13, 29-362, 30-105, 30-107, 30-111, 35-22, 46b-
318 120, 46b-133, 46b-160, 47a-23, 47a-28, 47a-35, 47a-37, 49-61, 49-62, 51-6a,
319 51-9, 51-15, 51-27, 51-30, 51-33, 51-34, 51-36, 51-48, 51-49, 51-50, 51-51,
320 51-52, 51-59, 51-72, 51-73, 51-78, 51-95, 51-183b, 51-183d, 51-183f, 51-
321 183g, 51-215a, 51-229, 51-232, 51-237 and 51-241, subsection (a) of
322 section 51-243 and sections 51-247, 51-347, 52-45a, 52-45b, 52-46, 52-97,
323 52-112, 52-139, 52-193, 52-194, 52-196, 52-209, 52-212, 52-215, 52-226, 52-
324 240, 52-257, 52-258, 52-261, 52-263, 52-268, 52-270, 52-278i, 52-293, 52-
325 297, 52-298, 52-324, 52-351, 52-397, 52-425, 52-427, 52-428, 52-521, 53-
326 308, 53-328, 54-2a, 54-56f, 54-66, 54-72, 54-74, 54-82g, 54-82j, 54-82k, 54-
327 95a, 54-96a, 54-96b, 54-97, 54-108, 54-154, 54-166 and 54-169 to 54-174,
328 inclusive, are repealed.

329 Sec. 16. (*Effective from passage*) The Commissioner of Administrative
330 Services shall, in consultation with the Chief Information Officer of the
331 Department of Information Technology and the State Comptroller,
332 project the cost of implementing additional modules of CORE-CT
333 currently owned and not owned by the state and the cost savings that
334 each such module will produce over a four-year period upon
335 implementation. Not later than January 1, 2012, the Commissioner of
336 Administrative Services shall provide a summary, in accordance with
337 the provisions of section 11-4a of the general statutes, as amended by
338 this act, of such projections to the Governor, the Secretary of the State,
339 the Secretary of the Office of Policy and Management, the speaker of
340 the House of Representatives, the president pro tempore of the Senate
341 and the joint standing committees of the General Assembly having
342 cognizance of matters relating to government administration and
343 appropriations.

344 Sec. 17. (*Effective from passage*) Each department, board, council,

345 commission, institution or other agency of the Executive Department
346 of the state government and each quasi-public agency shall: (1) Review
347 its existing federal and state statutory reporting requirements; (2)
348 compile a list of all such required reports including the statutory
349 citations requiring such reports; (3) issue recommendations for (A)
350 consolidating required reports into annual, quarterly or semiannual
351 reports, (B) eliminating obsolete reports, and (C) replacing state
352 reports that are duplicative of federally mandated reports with such
353 federal reports, along with the reasons for such recommendations and
354 the cost savings to be gained by implementing such recommendations;
355 and (4) not later than January 1, 2012, submit such recommendations,
356 in accordance with the provisions of section 11-4a of the general
357 statutes, as amended by this act, to the Governor, each joint standing
358 committee of the General Assembly having cognizance of matters
359 relating to such department, board, council, commission, institution,
360 agency or quasi-public agency and to the joint standing committee of
361 the General Assembly having cognizance of matters relating to
362 government administration.

363 Sec. 18. Subsection (f) of section 4-168 of the general statutes is
364 repealed and the following is substituted in lieu thereof (*Effective*
365 *October 1, 2011*):

366 (f) (1) An agency may proceed to adopt an emergency regulation in
367 accordance with this subsection without prior notice or hearing or
368 upon any abbreviated notice and hearing that it finds practicable if (A)
369 the agency finds that adoption of a regulation upon fewer than thirty
370 days' notice is required (i) due to an imminent peril to the public
371 health, safety or welfare or (ii) by the Commissioner of Environmental
372 Protection in order to comply with the provisions of interstate fishery
373 management plans adopted by the Atlantic States Marine Fisheries
374 Commission or to meet unforeseen circumstances or emergencies
375 affecting marine resources, (B) the agency states in writing its reasons
376 for that finding, and (C) the Governor approves such finding in
377 writing.

378 (2) The original of such emergency regulation and [eighteen copies]
379 an electronic copy shall be submitted to the standing legislative
380 regulation review committee in the form prescribed in subsection (b)
381 of section 4-170, as amended by this act, together with a statement of
382 the terms or substance of the intended action, the purpose of the action
383 and a reference to the statutory authority under which the action is
384 proposed, not later than ten days, excluding Saturdays, Sundays and
385 holidays, prior to the proposed effective date of such regulation. The
386 committee may approve or disapprove the regulation, in whole or in
387 part, within such ten-day period at a regular meeting, if one is
388 scheduled, or may upon the call of either chairman or any five or more
389 members hold a special meeting for the purpose of approving or
390 disapproving the regulation, in whole or in part. Failure of the
391 committee to act on such regulation within such ten-day period shall
392 be deemed an approval. If the committee disapproves such regulation,
393 in whole or in part, it shall notify the agency of the reasons for its
394 action. An approved regulation, filed in the office of the Secretary of
395 the State, may be effective for a period of not longer than one hundred
396 twenty days renewable once for a period of not exceeding sixty days,
397 provided notification of such sixty-day renewal is filed in the office of
398 the Secretary of the State and a copy is given to the committee, but the
399 adoption of an identical regulation in accordance with the provisions
400 of subsections (a), (b) and (d) of this section is not precluded. The sixty-
401 day renewal period may be extended an additional sixty days for
402 emergency regulations described in subparagraph (A)(ii) of
403 subdivision (1) of this subsection, provided the Commissioner of
404 Environmental Protection requests of the standing legislative
405 regulation review committee an extension of the renewal period at the
406 time such regulation is submitted or not less than ten days before the
407 first sixty-day renewal period expires and said committee approves
408 such extension. Failure of the committee to act on such request within
409 ten days shall be deemed an approval of the extension.

410 (3) If the necessary steps to adopt a permanent regulation, including
411 publication of notice of intent to adopt, preparation and submission of

412 a fiscal note in accordance with the provisions of subsection (b) of
413 section 4-170, as amended by this act, and approval by the Attorney
414 General and the standing legislative regulation review committee, are
415 not completed prior to the expiration date of an emergency regulation,
416 the emergency regulation shall cease to be effective on that date.

417 Sec. 19. Subsection (b) of section 4-170 of the general statutes is
418 repealed and the following is substituted in lieu thereof (*Effective*
419 *October 1, 2011*):

420 (b) (1) No adoption, amendment or repeal of any regulation, except
421 a regulation issued pursuant to subsection (f) of section 4-168, as
422 amended by this act, shall be effective until (A) the original of the
423 proposed regulation approved by the Attorney General, as provided in
424 section 4-169, the regulatory flexibility analyses as provided in section
425 4-168a and [eighteen copies] an electronic copy thereof are submitted
426 to the standing legislative regulation review committee at the
427 designated office of the committee, in a manner designated by the
428 committee, by the agency proposing the regulation, (B) the regulation
429 is approved by the committee, at a regular meeting or a special
430 meeting called for the purpose, and (C) the regulation is filed in the
431 office of the Secretary of the State by the agency, as provided in section
432 4-172. (2) The date of submission for purposes of subsection (c) of this
433 section shall be the first Tuesday of each month. Any regulation
434 received by the committee on or before the first Tuesday of a month
435 shall be deemed to have been submitted on the first Tuesday of that
436 month. Any regulation submitted after the first Tuesday of a month
437 shall be deemed to be submitted on the first Tuesday of the next
438 succeeding month. (3) The form of proposed regulations which are
439 submitted to the committee shall be as follows: New language added
440 to an existing regulation shall be in capital letters or underlining, as
441 determined by the committee; language to be deleted shall be enclosed
442 in brackets and a new regulation or new section of a regulation shall be
443 preceded by the word "(NEW)" in capital letters. Each proposed
444 regulation shall have a statement of its purpose following the final
445 section of the regulation. (4) The committee may permit any proposed

446 regulation, including, but not limited to, a proposed regulation which
447 by reference incorporates in whole or in part, any other code, rule,
448 regulation, standard or specification, to be submitted in summary form
449 together with a statement of purpose for the proposed regulation. On
450 and after October 1, 1994, if the committee finds that a federal statute
451 requires, as a condition of the state exercising regulatory authority,
452 that a Connecticut regulation at all times must be identical to a federal
453 statute or regulation, then the committee may approve a Connecticut
454 regulation that by reference specifically incorporates future
455 amendments to such federal statute or regulation provided the agency
456 that proposed the Connecticut regulation shall submit for approval
457 amendments to such Connecticut regulations to the committee not
458 later than thirty days after the effective date of such amendment, and
459 provided further the committee may hold a public hearing on such
460 Connecticut amendments. (5) The agency shall append a copy of the
461 fiscal note, prepared pursuant to subsection (a) of section 4-168, to each
462 copy of the proposed regulation. At the time of submission to the
463 committee, the agency shall [mail or] submit [a] an electronic copy of
464 the proposed regulation and the fiscal note to (A) the Office of Fiscal
465 Analysis which, [within] not later than seven days [of] after receipt,
466 shall submit an analysis of the fiscal note to the committee; and (B)
467 each joint standing committee of the General Assembly having
468 cognizance of the subject matter of the proposed regulation. No
469 regulation shall be found invalid due to the failure of an agency to
470 submit a copy of the proposed regulation and the fiscal note to each
471 committee of cognizance, provided such regulation and fiscal note has
472 been submitted to one such committee.

473 Sec. 20. (*Effective from passage*) The Legislative Program Review and
474 Investigations Committee shall (1) study the current process for
475 adopting regulations under chapter 54 of the general statutes, and (2)
476 make recommendations concerning modifications that may be made to
477 such process to achieve cost savings for the state. Not later than
478 February 1, 2012, the committee shall submit a report of its findings
479 and recommendations with respect to such study to the joint standing

480 committee of the General Assembly having cognizance of matters
481 relating to government administration and the standing legislative
482 regulation review committee, in accordance with section 11-4a of the
483 general statutes, as amended by this act.

484 Sec. 21. Section 1-211 of the general statutes is repealed and the
485 following is substituted in lieu thereof (*Effective July 1, 2011*):

486 (a) Any public agency which maintains public records in a
487 computer storage system shall provide, to any person making a
488 request pursuant to the Freedom of Information Act, a copy of any
489 nonexempt data contained in such records, properly identified, on
490 paper, disk, tape or any other electronic storage device or medium
491 requested by the person, including an electronic copy sent to the
492 electronic mail address of the person making such request, if the
493 agency can reasonably make any such copy or have any such copy
494 made. Except as otherwise provided by state statute, the cost for
495 providing a copy of such data shall be in accordance with the
496 provisions of section 1-212, as amended by this act.

497 (b) Except as otherwise provided by state statute, no public agency
498 shall enter into a contract with, or otherwise obligate itself to, any
499 person if such contract or obligation impairs the right of the public
500 under the Freedom of Information Act to inspect or copy the agency's
501 nonexempt public records existing on-line in, or stored on a device or
502 medium used in connection with, a computer system owned, leased or
503 otherwise used by the agency in the course of its governmental
504 functions.

505 (c) On and after July 1, 1992, before any public agency acquires any
506 computer system, equipment or software to store or retrieve
507 nonexempt public records, it shall consider whether such proposed
508 system, equipment or software adequately provides for the rights of
509 the public under the Freedom of Information Act at the least cost
510 possible to the agency and to persons entitled to access to nonexempt
511 public records under the Freedom of Information Act. In meeting its

512 obligations under this subsection, each state public agency shall
513 consult with the Department of Information Technology as part of the
514 agency's design analysis prior to acquiring any such computer system,
515 equipment or software. The Department of Information Technology
516 shall adopt written guidelines to assist municipal agencies in carrying
517 out the purposes of this subsection. Nothing in this subsection shall
518 require an agency to consult with said department prior to acquiring a
519 system, equipment or software or modifying software, if such
520 acquisition or modification is consistent with a design analysis for
521 which such agency has previously consulted with said department.
522 The Department of Information Technology shall consult with the
523 Freedom of Information Commission on matters relating to access to
524 and disclosure of public records for the purposes of this subsection.
525 The provisions of this subsection shall not apply to software
526 modifications which would not affect the rights of the public under the
527 Freedom of Information Act.

528 Sec. 22. Section 1-212 of the general statutes is repealed and the
529 following is substituted in lieu thereof (*Effective July 1, 2011*):

530 (a) Any person applying in writing shall receive, promptly upon
531 request, a plain, facsimile, electronic or certified copy of any public
532 record. The type of copy provided shall be within the discretion of the
533 public agency, except (1) the agency shall provide a certified copy
534 whenever requested, and (2) if the applicant does not have access to a
535 computer or facsimile machine, the public agency shall not send the
536 applicant an electronic or facsimile copy. The fee for any copy
537 provided in accordance with the Freedom of Information Act:

538 [(1)] (A) By an executive, administrative or legislative office of the
539 state, a state agency or a department, institution, bureau, board,
540 commission, authority or official of the state, including a committee of,
541 or created by, such an office, agency, department, institution, bureau,
542 board, commission, authority or official, and also including any
543 judicial office, official or body or committee thereof but only in respect
544 to its or their administrative functions, shall not exceed twenty-five

545 cents per page; and

546 [(2)] (B) By all other public agencies, as defined in section 1-200,
547 shall not exceed fifty cents per page. If any copy provided in
548 accordance with said Freedom of Information Act requires a
549 transcription, or if any person applies for a transcription of a public
550 record, the fee for such transcription shall not exceed the cost thereof
551 to the public agency.

552 Sec. 23. (NEW) (*Effective July 1, 2011*) Each state agency of the
553 Executive Department of the state government shall review its existing
554 policies concerning the mailing of notifications to clients of such
555 agency and shall use electronic notification and correspondence with
556 such clients where deemed appropriate by such agency and where not
557 in conflict with any provision of the general statutes. If such
558 notification or correspondence is mandated by a provision of the
559 general statutes to be sent by first class mail, the agency may request
560 the joint standing committee of the General Assembly having
561 cognizance of matters relating to such agency to introduce legislation
562 to provide for the electronic transmission of such notification or
563 correspondence.

564 Sec. 24. (*Effective from passage*) The Commissioner of Social Services
565 shall report on the outcome of its investigation into the feasibility of
566 using software to match mailing addresses contained within the
567 agency's eligibility management system with a data base of valid
568 postal addresses and the United States Postal Service change of
569 address data base in order to reduce the amount of returned mail, in
570 accordance with the provisions of section 11-4a of the general statutes,
571 as amended by this act, to the Governor and the Secretary of the Office
572 of Policy and Management not later than three months after
573 completing such investigation.

574 Sec. 25. (*Effective from passage*) Each agency of the Executive
575 Department of the state government shall explore the feasibility of
576 converting all applications and forms used by the public to electronic

577 format and create an inventory of all forms used by such agency.

578 Sec. 26. (*Effective from passage*) The Secretary of the Office of Policy
579 and Management shall review and make recommendations concerning
580 the conversion of all bond commission documents to electronic format,
581 including the cost projections and savings of such a conversion and,
582 not later than January 1, 2012, shall submit, in accordance with the
583 provisions of section 11-4a of the general statutes, as amended by this
584 act, such recommendations to the Governor, the State Comptroller, the
585 State Treasurer and the chairpersons and ranking members of the joint
586 standing committee of the General Assembly having cognizance of
587 matters relating to finance.

588 Sec. 27. (*Effective from passage*) Not later than January 1, 2012, the
589 Commissioner of Environmental Protection shall develop a model
590 agency policy to promote green practices within state agencies,
591 including, but not limited to, strategies to reduce paper, improve
592 recycling and better manage solid waste, and shall submit such policy
593 along with any recommendations concerning such policy, in
594 accordance with the provisions of section 11-4a of the general statutes,
595 as amended by this act, to the Governor and the Secretary of the Office
596 of Policy and Management.

597 Sec. 28. (NEW) (*Effective from passage*) Not later than January 1, 2012,
598 the State Librarian shall, in consultation with the Secretary of the
599 Office of Policy and Management, the Commissioner of
600 Administrative Services, the Chief Information Officer of the
601 Department of Information Technology, the executive director of the
602 Joint Committee on Legislative Management and the Chief Court
603 Administrator of the judicial branch, establish standards and
604 guidelines for the preservation and authentication of electronic
605 documents.

606 Sec. 29. Section 3-84 of the general statutes is repealed. (*Effective from*
607 *passage*)

This act shall take effect as follows and shall amend the following sections:		
Section 1	<i>July 1, 2011</i>	2-13
Sec. 2	<i>July 1, 2011</i>	2-23
Sec. 3	<i>July 1, 2011</i>	2-24
Sec. 4	<i>July 1, 2011</i>	2-26
Sec. 5	<i>July 1, 2011</i>	2-27
Sec. 6	<i>July 1, 2011</i>	2-49
Sec. 7	<i>July 1, 2011</i>	2-53g(a)
Sec. 8	<i>July 1, 2011</i>	2-53h(b)
Sec. 9	<i>July 1, 2011</i>	2-53j
Sec. 10	<i>July 1, 2011</i>	2-61
Sec. 11	<i>July 1, 2011</i>	11-2
Sec. 12	<i>July 1, 2011</i>	11-4a
Sec. 13	<i>July 1, 2011</i>	11-19e
Sec. 14	<i>July 1, 2011</i>	27-134
Sec. 15	<i>from passage</i>	51-274
Sec. 16	<i>from passage</i>	New section
Sec. 17	<i>from passage</i>	New section
Sec. 18	<i>July 1, 2011</i>	4-168(f)
Sec. 19	<i>July 1, 2011</i>	4-170(b)
Sec. 20	<i>from passage</i>	New section
Sec. 21	<i>July 1, 2011</i>	1-211
Sec. 22	<i>July 1, 2011</i>	1-212
Sec. 23	<i>July 1, 2011</i>	New section
Sec. 24	<i>from passage</i>	New section
Sec. 25	<i>from passage</i>	New section
Sec. 26	<i>from passage</i>	New section
Sec. 27	<i>from passage</i>	New section
Sec. 28	<i>from passage</i>	New section
Sec. 29	<i>from passage</i>	Repealer section

The following Fiscal Impact Statement and Bill Analysis are prepared for the benefit of the members of the General Assembly, solely for purposes of information, summarization and explanation and do not represent the intent of the General Assembly or either chamber thereof for any purpose. In general, fiscal impacts are based upon a variety of informational sources, including the analyst's professional knowledge. Whenever applicable, agency data is consulted as part of the analysis, however final products do not necessarily reflect an assessment from any specific department.

OFA Fiscal Note

State Impact:

Agency Affected	Fund-Effect	FY 12 \$	FY 13 \$
Various State Agencies	GF - Savings	Less than \$1,000	Less than \$1,000
Legislative Management	GF - Potential Cost	Up to \$11,250	Up to \$11,250

Note: GF=General Fund

Municipal Impact: None

Explanation

The bill requires the reduction of the daily documents printed by the Office of Legislative Management (OLM), including the printing of loose bills, booklets, list of bills, files and engross. These provisions conform statute to current practice and have no fiscal impact.

The bill also requires electronic submission of agency regulations. This is anticipated to result in a savings of less than \$1,000 annually.

Lastly, the bill requires that certain bills must be available on the legislature's website at least two legislative days prior to passage. This could result in a cost of up to \$11,250 in both FY 12 and FY 13 for backup server hardware and licensing to ensure availability to the legislature's Internet.

House "A" alters the original bill by requiring the clerks of the Senate and House to consult with each other about the printing of sufficient numbers of certain documents and makes other changes to the bill that do not result in a fiscal impact.

House "B" alters the original bill by changing the effective date to October 1, 2011 resulting in the impact described above.

The Out Years

The annualized ongoing fiscal impact identified above would continue into the future subject to inflation.

OLR Bill Analysis**sHB 6600 (as amended by House "A" and "B")******AN ACT IMPLEMENTING THE RECOMMENDATIONS OF THE LEGISLATIVE PAPERLESS TASK FORCE AND THE TASK FORCE TO STUDY THE REDUCTION OF STATE AGENCY PAPER AND DUPLICATIVE PROCEDURES.*****SUMMARY:**

This bill makes several changes to reduce state agencies' paper usage. It allows (1) fewer printed copies of several legislative documents and publications to be produced and (2) bills and amendments to be posted to the legislature's website rather than placed on legislators' desks before they are voted on. It generally provides for more limited distribution of several printed documents and publications and, in some cases, requires an individual to make a specific request to receive a printed copy.

The bill also requires agencies to electronically submit their proposed regulations to the Regulations Review Committee. It allows agencies to respond to Freedom of Information Act (FOIA) requests electronically or by facsimile in certain circumstances and reduces the number of copies of required reports they must file with the State Library.

Lastly, the bill requires numerous one-time reports by agencies. The reports generally must include recommendations for reducing costs and paper usage.

*House Amendment "A" requires the Legislative Management Committee to consult with the House and Senate clerks in determining the number of House and Senate journals printed and transmitted. It also makes (1) minor modifications to the FOIA provisions and (2)

technical changes.

*House Amendment "B" changes, from July 1, 2011 to October 1, 2011, the effective date of the sections requiring proposed regulations to be submitted electronically.

EFFECTIVE DATE: July 1, 2011, except the sections requiring (1) (a) reports by agencies, (b) the conversion of applications and forms to electronic format, and (c) standards and guidelines for electronic records, which are effective upon passage, and (2) electronic submissions of proposed regulations, which are effective October 1, 2011.

LEGISLATIVE PUBLICATIONS AND DOCUMENTS

The bill reduces the number of printed copies of several legislative publications, as shown in Table 1.

Table 1: Printing Requirements for Legislative Publications

<i>Publication</i>	<i>Section in Bill</i>	<i>Current Law</i>	<i>The Bill</i>
Legislative Record Index	1	Unspecified number of copies made available to the press, State Library, governor, secretary of the state, attorney general, and other persons designated by the House speaker or Senate president.	Must be made available electronically; no more than 25 printed copies produced.
Bills	4	Bills must be on legislators' desks at least two legislative days prior to passage.	Bills must be available on the legislature's website at least two legislative days prior to passage. (However it maintains existing law's exception for emergency certified bills.)
House and Senate Journals	6	375 printed copies of each journal, 50 copies transmitted to both the secretary of the state and the State Library.	Number of printed copies produced and distributed determined by the Legislative Management Committee, in consultation with the House and Senate clerks.
Program Review and Investigations (PRI) Committee Reports	7-9	Required to establish policies and procedures for printing, reproducing, and distributing its reports.	Reports are to be produced electronically and posted to the committee's website.
Statutes	10	The State Library receives 500 printed copies while the Judicial Department receives 400.	The Legislative Management Committee determines the number of printed copies.
Public and	10	The State Library receives 350 printed	The Legislative Management

Special Acts	copies of both the public and special acts while the Judicial Department receives 400 copies of the public acts and 150 copies of the special acts.	Committee determines the number of printed copies.
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Other Distribution Requirements

The bill requires a specific request before printed copies of the House and Senate journals are provided to legislators, state officers, and county bar libraries. Similarly, it requires a specific request before printed copies of statutes and the public and special acts are provided to legislators, probate courts, police departments, assistant attorneys general, and county law libraries. The bill also specifies that veterans’ organizations in state-furnished office space in Hartford must make a specific request to receive annotated copies of the revised statutes and supplements.

The bill specifies that House and Senate journals and calendars will be reproduced only on regular session days. It also specifies that (1) the Legislative Commissioners’ Office (LCO) distribute only a limited number of engrossed bills and resolutions and (2) LCO, not the printer, assign a bill’s file number.

The bill requires each bill reported favorably to be posted on the legislature’s website. It eliminates the requirement that the secretary of the state send a printed copy of all bills reported favorably to the Library of Congress; UConn, Wesleyan University, and Quinnipiac University libraries; and Yale University’s law library. She must still send a printed copy to the State Library and UConn law library. The bill also reduces, from seven to two, the number of copies of each printed bill that the House and Senate clerks must reserve for her use.

The bill eliminates a requirement that the secretary of the state distribute to town and Superior Court clerks printed copies of each public act that takes effect upon passage. It also allows the House and Senate clerks to send municipalities electronic rather than printed legislative bulletins and record indexes.

AGENCY REQUIREMENTS

The bill requires agencies to send their proposed regulations to the Regulations Review Committee electronically, rather than sending 18 paper copies as current law requires. It also requires electronic, rather than paper, submission of the proposed regulations and accompanying fiscal notes to (1) the Office of Fiscal Analysis and (2) the committees of cognizance of the proposed regulation's subject matter.

The bill requires each executive branch agency to (1) use email to notify and correspond with clients whenever possible and permitted by law and to request statutory changes where it is not permitted, (2) explore the feasibility of converting all applications and forms used by the public to electronic format, and (3) create an inventory of all forms used by such agency.

The bill permits an agency to provide records electronically or by fax in response to an FOIA request, unless the requester (1) does not have access to a computer or fax machine or (2) requests a certified copy. It also requires the State Library to send, upon request, electronic, rather than printed copies of (1) bills to high schools and colleges and (2) various legislative documents to law libraries.

By law, if (1) a task force, commission, or committee is appointed by the governor, the General Assembly, or both and required to report its findings or (2) a state agency is required to submit a report to the General Assembly or a legislative committee, that report must be submitted to the Senate and House clerks, state librarian, and Office of Legislative Research (OLR). The bill (1) requires electronic submission of reports to the House and Senate clerks and OLR and (2) removes the requirement that the submitting entity file as many copies with the state librarian as it and the librarian jointly agree are appropriate and instead requires that only one copy be filed with the library.

The bill also requires the state librarian, by January 1, 2012, to develop standards and guidelines for preserving and authenticating electronic records. In doing so, he or she must consult with the Department of Administrative Services (DAS) commissioner, the chief

information officer (CIO) of the Department of Information and Technology (DOIT), the Legislative Management Committee's executive director, and the chief court administrator.

REPORTING REQUIREMENTS

The bill requires several one-time reports by agencies that generally must include recommendations for reducing costs and paper usage. Table 2 identifies these reports.

Table 2: Reports Required by the Bill

<i>Reporting Entity</i>	<i>Section in Bill</i>	<i>Requirement</i>	<i>Recipient(s) and Due Date</i>
DAS, in consultation with the CIO of DOIT and the comptroller	16	Project the cost of implementing additional CORE-CT modules and the cost savings they would produce over a four-year period.	Governor, secretary of the state, Office of Policy and Management (OPM) secretary, House speaker, Senate president pro tempore, and the Appropriations and Government Administration and Elections (GAE) committees. January 1, 2012
All executive branch agencies, departments, boards, councils, commissions, institutions, and quasi-public agencies	17	(1) List all federal and state statutory reporting requirements (with citations); (2) issue recommendations for (a) consolidating required reports, (b) eliminating obsolete reports, and (c) using federally mandated reports to satisfy duplicative state reporting requirements, along with the reasons for doing so and associated cost savings.	Each agency submits the report to its committee of cognizance; all agencies submit reports to the governor and GAE Committee. January 1, 2012
PRI Committee	20	(1) Study the current process for adopting agency regulations and (2) report by February 1, 2012 on potential cost-saving modifications.	GAE and Regulations Review committees. February 1, 2012
Department of Social Services	24	Determine the feasibility of using address-matching software to reduce the amount of returned mail.	Governor and OPM secretary. Three months after concluding investigation. (It is unclear (1) what investigation the bill refers to and (2) when the investigation must be completed.)

Government Administration and Elections Committee

Joint Favorable Substitute

Yea 14 Nay 0 (03/30/2011)