



# House of Representatives

General Assembly

**File No. 546**

January Session, 2011

Substitute House Bill No. 6600

*House of Representatives, April 18, 2011*

The Committee on Government Administration and Elections reported through REP. MORIN of the 28th Dist., Chairperson of the Committee on the part of the House, that the substitute bill ought to pass.

***AN ACT IMPLEMENTING THE RECOMMENDATIONS OF THE LEGISLATIVE PAPERLESS TASK FORCE AND THE TASK FORCE TO STUDY THE REDUCTION OF STATE AGENCY PAPER AND DUPLICATIVE PROCEDURES.***

Be it enacted by the Senate and House of Representatives in General Assembly convened:

1 Section 1. Section 2-13 of the general statutes is repealed and the  
2 following is substituted in lieu thereof (*Effective July 1, 2011*):

3 (a) The clerk of either house may employ such number of qualified  
4 persons as are necessary to make a record of the proceedings in the  
5 Senate and the House of Representatives and to transcribe the same  
6 without unnecessary delay. A copy of such record of each day's  
7 proceedings shall be filed in the State Library [within] not later than  
8 two days after the transcript has been completed and shall be available  
9 to the public.

10 (b) The clerks of the Senate and House shall, during sessions of the  
11 General Assembly, publish at such times during the session, as may be

12 determined by said clerks, a legislative record index which shall report  
13 the status of each bill and resolution pending in or acted upon by the  
14 General Assembly. Said clerks shall make not more than twenty-five  
15 printed copies of the legislative record index and shall make the  
16 legislative record index available electronically to representatives of  
17 the press, the State Library, the Governor, the Secretary of the State,  
18 the Attorney General and such other persons as the speaker of the  
19 House or the president of the Senate may designate.

20 Sec. 2. Section 2-23 of the general statutes is repealed and the  
21 following is substituted in lieu thereof (*Effective July 1, 2011*):

22 The Joint Committee on Legislative Management shall provide [by  
23 contract, purchase or lease a process] for the printed and electronic  
24 reproduction of copies of each bill and each resolution proposing an  
25 amendment to the Constitution and other substantive resolutions  
26 introduced in both houses, the calendars and journals of both houses  
27 on regular session days and other legislative publications, in number  
28 sufficient to supply the needs of the legislature and the public. Such  
29 reproduction shall be under the supervision of the clerks of the Senate  
30 and the House. To carry out the provisions of this section, said  
31 committee is authorized to hire necessary personnel and acquire  
32 supplies and equipment. The Joint Committee on Legislative  
33 Management shall set aside in a building under the supervision and  
34 control of the Joint Committee on Legislative Management a room for  
35 use as a legislative bill room for distribution of printed and electronic  
36 copies under the supervision of the clerks of the Senate and House.  
37 The clerks of the Senate and House shall, during each session of the  
38 General Assembly, keep copies of all bills and resolutions reproduced  
39 as above provided, in such room, for the convenience of the members  
40 of the legislature and the public. A file of such bills and resolutions  
41 and the records of hearings of committees and the proceedings of each  
42 house, suitably indexed, shall be kept in the State Library for public  
43 inspection, and the clerks of the Senate and House shall furnish copies  
44 of such bills and resolutions for this purpose. The State Librarian is  
45 authorized to hire not more than two additional employees and to

46 secure supplies and equipment necessary to make said index. Copies  
47 of bills and resolutions printed after favorable report by a committee  
48 or the amendment on the third reading, i.e., files, not needed by  
49 members of the General Assembly or for other official use shall be  
50 delivered to the legislative bill room for distribution. After  
51 adjournment of the General Assembly, distribution of such bills,  
52 resolutions and files shall be made from the office of the clerks. To  
53 carry out the provisions of this section, said clerks are authorized to  
54 hire additional employees for distribution of such copies. The public  
55 may obtain printed or electronic copies of bills, resolutions, journals,  
56 bulletins, legislative indexes and other legislative publications by  
57 calling for the same at the State Capitol or the Legislative Office  
58 Building, provided the clerks may, in their discretion, limit the number  
59 of printed copies to be furnished to any one person and may, with the  
60 approval of the committee, fix reasonable charges for furnishing  
61 printed copies in quantities which the clerks believe cannot be  
62 furnished free of charge without undue expense to the state. The clerks  
63 shall, at the request of the chief executive officer of any town, city or  
64 borough, send [by first class mail one] an electronic copy of each  
65 legislative bulletin and of the legislative record index to such office of  
66 such municipality as such chief executive officer shall designate.  
67 [Copies] A limited number of printed copies of engrossed bills and  
68 resolutions shall be distributed from the Legislative Commissioners'  
69 Office.

70 Sec. 3. Section 2-24 of the general statutes is repealed and the  
71 following is substituted in lieu thereof (*Effective July 1, 2011*):

72 The words "State of Connecticut" shall be printed at the head of each  
73 bill and document printed by order of the General Assembly, or either  
74 house thereof, and on its title page or cover, if any. Before printed,  
75 electronic or photographic copies of an original bill are made, the bill  
76 shall be endorsed with (1) the date of its introduction; (2) its number;  
77 (3) the name of the member or committee introducing it; and (4) the  
78 name of the committee to which it was referred. Copies of bills or  
79 resolutions printed or produced electronically after favorable report by

80 a committee or reprinted or produced electronically after amendment  
81 on the third reading, i.e., files, shall bear the file number of such bill or  
82 resolution, placed conspicuously at the head of the same, which file  
83 number shall be assigned by the [printer] Legislative Commissioners'  
84 Office in the order printed or produced, the number and title of the  
85 bill, the name of the committee to which it was referred, the date and  
86 nature of the committee's report, and, in any case where the bill, if  
87 passed, would require the expenditure of state or municipal funds or  
88 affect state or municipal revenue, a fiscal note, including an estimate of  
89 the cost or of the revenue impact shall be appended thereto. When a  
90 bill or resolution is accompanied with a report of a committee, other  
91 than a recommendation that it ought or ought not to pass, it shall then  
92 have an additional endorsement, as follows: "Accompanied by special  
93 report, No.-". Bills shall be designated in the [printed] calendar of each  
94 house by their file numbers, as well as by the titles and numbers of the  
95 bills.

96 Sec. 4. Section 2-26 of the general statutes is repealed and the  
97 following is substituted in lieu thereof (*Effective July 1, 2011*):

98 At each regular or special session of the General Assembly no bill  
99 shall be passed or become a law unless it has been printed in its final  
100 form, as prescribed by section 2-24, as amended by this act, with the  
101 exception of germane amendments, and [upon the desks of the  
102 members] made available in electronic version on the Internet web site  
103 of the General Assembly at least two legislative days prior to its final  
104 passage, unless the president pro tempore of the Senate and the  
105 speaker of the House of Representatives have certified, in writing, the  
106 facts which in their opinion necessitate an immediate vote on such bill,  
107 in which case it shall nevertheless be upon the desks of the members or  
108 available electronically to the members in final form, accompanied by  
109 the fiscal note required by section 2-24, as amended by this act, when  
110 applicable, with the exception of germane amendments, but not  
111 necessarily printed, before its final passage.

112 Sec. 5. Section 2-27 of the general statutes is repealed and the

113 following is substituted in lieu thereof (*Effective July 1, 2011*):

114 Copies of each bill for an act reported favorably by a committee  
115 shall be made available electronically on the Internet web site of the  
116 General Assembly and shall be printed in sufficient numbers, as  
117 determined by the clerks of the House and Senate, for use by the  
118 General Assembly. A greater number of copies of any bill shall be  
119 printed upon order of either legislative commissioner. [Seven] Two  
120 copies of each printed bill shall be reserved for the use of the Secretary  
121 of the State who shall [bind and] distribute [volumes thereof as  
122 follows: One] one copy to the State Library [, one to the law library of  
123 Yale University, one to the library of The University of Connecticut]  
124 and one to the law library of The University of Connecticut. [, one to  
125 the Wesleyan University library, one to the Library of Congress and  
126 one to the library of Quinnipiac College.]

127 Sec. 6. Section 2-49 of the general statutes is repealed and the  
128 following is substituted in lieu thereof (*Effective July 1, 2011*):

129 [Within] Not later than three months after the adjournment of each  
130 General Assembly, the clerk of the Senate and the clerk of the House of  
131 Representatives shall prepare a full and accurate alphabetical subject-  
132 index to the journals, and shall cause to be printed [three hundred  
133 seventy-five] copies of each of said journals with the index, in  
134 sufficient numbers, as determined by the Joint Committee on  
135 Legislative Management. One copy of each journal so indexed shall be  
136 certified by the clerk of the Senate or the clerk of the House, as the case  
137 may be, to be a true record of the proceedings of such house and shall  
138 be deposited in the office of the secretary as the official journal thereof.  
139 They shall cause to be transmitted directly to the secretary [fifty copies  
140 of each journal, to] and to the State Library [fifty] copies of each  
141 journal, in sufficient numbers, as determined by the Joint Committee  
142 on Legislative Management, to each incorporated or associated library  
143 in the state, [requesting the same and] to each county bar library, [one  
144 copy, and] to each state officer [,] and to each member of the General  
145 Assembly requesting the same, one copy and to each town, at the

146 request of the town clerk of such town, one copy, and the remainder  
147 shall be deposited with the secretary, who, upon receiving the certified  
148 copies as above provided, shall certify to the Comptroller that said  
149 journals have been indexed and distributed in accordance with this  
150 section; and the Comptroller shall thereupon draw [his] an order on  
151 the Treasurer in favor of the persons whose duty it is to index and  
152 distribute the same, for the sum of three hundred dollars each for their  
153 services and expenses.

154 Sec. 7. Subsection (a) of section 2-53g of the general statutes is  
155 repealed and the following is substituted in lieu thereof (*Effective July*  
156 *1, 2011*):

157 (a) The Legislative Program Review and Investigations Committee  
158 shall: (1) Direct its staff and other legislative staff available to the  
159 committee to conduct program reviews and investigations to assist the  
160 General Assembly in the proper discharge of its duties; (2) [establish  
161 policies and procedures regarding the printing, reproduction and  
162 distribution of] produce its reports electronically and post such reports  
163 on the Internet web site of the committee; (3) review staff reports  
164 submitted to the committee and, when necessary, confer with  
165 representatives of the state departments and agencies reviewed in  
166 order to obtain full and complete information in regard to programs,  
167 other activities and operations of the state, and may request and shall  
168 be given access to and copies of, by all public officers, departments,  
169 agencies and authorities of the state and its political subdivisions, such  
170 public records, data and other information and given such assistance  
171 as the committee determines it needs to fulfill its duties. Any statutory  
172 requirements of confidentiality regarding such records, data and other  
173 information, including penalties for violating such requirements, shall  
174 apply to the committee, its staff and its other authorized  
175 representatives in the same manner and to the same extent as such  
176 requirements and penalties apply to any public officer, department,  
177 agency or authority of the state or its political subdivisions. The  
178 committee shall act on staff reports and recommend in its report, or  
179 propose, in the form of a raised committee bill, such legislation as may

180 be necessary to modify current operations and agency practices; (4)  
181 consider and act on requests by legislators, legislative committees,  
182 elected officials of state government and state department and agency  
183 heads for program reviews. The request shall be submitted in writing  
184 to the Program Review and Investigations Committee and shall state  
185 reasons to support the request. The decision of the committee to grant  
186 or deny such a request shall be final; (5) conduct investigations  
187 requested by joint resolution of the General Assembly, or, when the  
188 General Assembly is not in session, (A) requested by a joint standing  
189 committee of the General Assembly or initiated by a majority vote of  
190 the Program Review and Investigations Committee and approved by  
191 the Joint Committee on Legislative Management, or (B) requested by  
192 the Joint Standing Committee on Legislative Management. In the event  
193 two or more investigations are requested, the order of priority shall be  
194 determined by the Legislative Program Review and Investigations  
195 Committee; (6) retain, within available appropriations, the services of  
196 consultants, technical assistants, research and other personnel  
197 necessary to assist in the conduct of program reviews and  
198 investigations; (7) originate, and report to the General Assembly, any  
199 bill it deems necessary concerning a program, department or other  
200 matter under review or investigation by the committee, in the same  
201 manner as is prescribed by rule for joint standing committees of the  
202 General Assembly; and (8) review audit reports after issuance by the  
203 Auditors of Public Accounts, evaluate and sponsor new or revised  
204 legislation based on audit findings, provide means to determine  
205 compliance with audit recommendations and receive facts concerning  
206 any unauthorized, illegal, irregular or unsafe handling or expenditures  
207 of state funds under the provisions of section 2-90.

208 Sec. 8. Subsection (b) of section 2-53h of the general statutes is  
209 repealed and the following is substituted in lieu thereof (*Effective July*  
210 *1, 2011*):

211 (b) The committee shall report electronically the results of each  
212 investigation together with its recommendations for any further action  
213 to the General Assembly.

214 Sec. 9. Section 2-53j of the general statutes is repealed and the  
215 following is substituted in lieu thereof (*Effective July 1, 2011*):

216 The Legislative Program Review and Investigations Committee  
217 shall report electronically annually to the General Assembly on or  
218 before February fifteenth and may, from time to time, make additional  
219 electronic reports.

220 Sec. 10. Section 2-61 of the general statutes is repealed and the  
221 following is substituted in lieu thereof (*Effective July 1, 2011*):

222 (a) The Secretary of the State shall deliver [five hundred] copies of  
223 the revised statutes, of each supplement to the general statutes and of  
224 each revised volume thereof and [three hundred fifty copies] of each  
225 volume of the public acts and special acts to the State Library for its  
226 general purposes and for exchange with other states and libraries, and  
227 [four hundred] copies of the revised statutes, of each supplement, of  
228 each revised volume and of each volume of the public acts, and such  
229 additional number of each as the executive secretary of the Judicial  
230 Department certifies as necessary, for the use of any of the state-  
231 maintained courts, and [one hundred fifty] copies of each volume of  
232 the special acts to said executive secretary for distribution to state-  
233 maintained courts, and, to the several departments, agencies and  
234 institutions of the executive branch of the state government, as many  
235 copies of the revised statutes, of each supplement, of each revised  
236 volume and of each of the volumes of public acts and special acts as  
237 they require for the performance of their duties. [He] The number of  
238 copies the Secretary provides pursuant to this subsection shall be  
239 determined by the Joint Committee on Legislative Management.

240 (b) The Secretary shall send free of charge one copy of the revised  
241 statutes, of each supplement to the general statutes, of each revised  
242 volume thereof and of each of the volumes of public acts and special  
243 acts to the Governor, Lieutenant Governor, Treasurer, Secretary of the  
244 State, Attorney General, Comptroller, Adjutant General, each town  
245 clerk, and, upon request, to each probate court, the police department  
246 of each municipality having a regularly organized police force, each

247 assistant to the Attorney General, and each county law library; and  
248 [he] the Secretary shall, upon the member's request, supply free of  
249 charge (1) one copy of the revised statutes to each member of the  
250 General Assembly at the first session in which [he] such member  
251 serves as a member and, (2) at each session in which [he] such member  
252 serves, one copy of each revised volume thereof and of each  
253 supplement not previously supplied to [him] such member, such  
254 distribution of the statutes and supplements to be made [within] not  
255 later than thirty days after the election or reelection of such member,  
256 and, (3) following each session at which [he] such member serves, one  
257 volume of each of the public acts and special acts passed at such  
258 session. [; and] The secretary shall supply free of charge to the clerks of  
259 the House and Senate, each, one copy of the revised statutes, of each  
260 revised volume thereof, of each supplement and one volume of each of  
261 the public acts and special acts for use in the clerks' office.

262 Sec. 11. Section 11-2 of the general statutes is repealed and the  
263 following is substituted in lieu thereof (*Effective July 1, 2011*):

264 The State Library shall maintain programs for library development  
265 and reader services. The State Librarian shall be the administrative  
266 officer of the State Library and shall administer, coordinate and  
267 supervise the library. In order to carry out the duties of the State  
268 Librarian required by law, the State Librarian may enter into contracts,  
269 subject to the approval of the Attorney General and within any  
270 available appropriations or other funds available from the public or  
271 private sector. The State Librarian shall have the authority to sign  
272 contracts approved by the State Library Board in accordance with the  
273 policies established by the State Library Board. The State Librarian  
274 may appoint members of the staff of the State Library. Members of the  
275 staff of the State Library employed in positions requiring graduation  
276 from a library school shall be members of the unclassified service. The  
277 State Librarian may purchase books and other library resources for the  
278 State Library. The State Librarian is authorized and directed to  
279 distribute electronic copies of the files of each act favorably reported  
280 by any committee of the General Assembly [and printed in the files] to

281 each high school and university in the state, upon request.

282 Sec. 12. Section 11-4a of the general statutes is repealed and the  
283 following is substituted in lieu thereof (*Effective July 1, 2011*):

284 Each commission, task force or committee appointed by the  
285 Governor or the General Assembly, or both, and required to report its  
286 findings and recommendations, and each state agency which submits a  
287 report to the General Assembly or any committee of the General  
288 Assembly, shall submit its report electronically to the clerks of the  
289 Senate and the House of Representatives and the Office of Legislative  
290 Research, and shall file one copy with the State Librarian. [as many  
291 copies of such report as the commission, task force, committee or  
292 agency and the librarian jointly deem appropriate, and one copy with  
293 the Office of Legislative Research.]

294 Sec. 13. Section 11-19e of the general statutes is repealed and the  
295 following is substituted in lieu thereof (*Effective July 1, 2011*):

296 The State Library shall [mail] send, upon request, to each law library  
297 established pursuant to section 11-10b, [a] an electronic copy of each of  
298 the following legislative materials as they become available: [Photo  
299 offset copies of each bill] Bills; bulletins; list of bills; calendars; journals;  
300 file copies; engrossed copies; the legislative record index; and  
301 microfiche copies of the House proceedings, the Senate proceedings,  
302 and the joint standing committee public hearings for each legislative  
303 session, along with all appropriate indexing.

304 Sec. 14. Section 27-134 of the general statutes is repealed and the  
305 following is substituted in lieu thereof (*Effective July 1, 2011*):

306 The Secretary of the State shall, upon request, provide each  
307 established veterans' organization occupying office space furnished by  
308 the state in the city of Hartford with an annotated copy of the revised  
309 statutes and any supplements thereto.

310 Sec. 15. Section 51-274 of the general statutes is repealed and the  
311 following is substituted in lieu thereof (*Effective from passage*):

312 All special acts or provisions thereof inconsistent with this chapter  
313 and with sections 1-1a, 2-5, 2-40, 2-61, as amended by this act, [3-84,] 5-  
314 164, 5-189, 7-80, 8-12, 9-63, 9-258, 9-368, 12-154, 14-141, 14-142, 18-65,  
315 18-73, 19a-220, 21a-96, 29-13, 29-362, 30-105, 30-107, 30-111, 35-22, 46b-  
316 120, 46b-133, 46b-160, 47a-23, 47a-28, 47a-35, 47a-37, 49-61, 49-62, 51-6a,  
317 51-9, 51-15, 51-27, 51-30, 51-33, 51-34, 51-36, 51-48, 51-49, 51-50, 51-51,  
318 51-52, 51-59, 51-72, 51-73, 51-78, 51-95, 51-183b, 51-183d, 51-183f, 51-  
319 183g, 51-215a, 51-229, 51-232, 51-237 and 51-241, subsection (a) of  
320 section 51-243 and sections 51-247, 51-347, 52-45a, 52-45b, 52-46, 52-97,  
321 52-112, 52-139, 52-193, 52-194, 52-196, 52-209, 52-212, 52-215, 52-226, 52-  
322 240, 52-257, 52-258, 52-261, 52-263, 52-268, 52-270, 52-278i, 52-293, 52-  
323 297, 52-298, 52-324, 52-351, 52-397, 52-425, 52-427, 52-428, 52-521, 53-  
324 308, 53-328, 54-2a, 54-56f, 54-66, 54-72, 54-74, 54-82g, 54-82j, 54-82k, 54-  
325 95a, 54-96a, 54-96b, 54-97, 54-108, 54-154, 54-166 and 54-169 to 54-174,  
326 inclusive, are repealed.

327 Sec. 16. (*Effective from passage*) The Commissioner of Administrative  
328 Services shall, in consultation with the Chief Information Officer of the  
329 Department of Information Technology and the State Comptroller,  
330 project the cost of implementing additional modules of CORE-CT  
331 currently owned and not owned by the state and the cost savings that  
332 each such module will produce over a four-year period upon  
333 implementation. Not later than January 1, 2012, the Commissioner of  
334 Administrative Services shall provide a summary, in accordance with  
335 the provisions of section 11-4a of the general statutes, as amended by  
336 this act, of such projections to the Governor, the Secretary of the State,  
337 the Secretary of the Office of Policy and Management, the speaker of  
338 the House of Representatives, the president pro tempore of the Senate  
339 and the joint standing committees of the General Assembly having  
340 cognizance of matters relating to government administration and  
341 appropriations.

342 Sec. 17. (*Effective from passage*) Each department, board, council,  
343 commission, institution or other agency of the Executive Department  
344 of the state government and each quasi-public agency shall: (1) Review  
345 its existing federal and state statutory reporting requirements; (2)

346 compile a list of all such required reports including the statutory  
347 citations requiring such reports; (3) issue recommendations for (A)  
348 consolidating required reports into annual, quarterly or semiannual  
349 reports, (B) eliminating obsolete reports, and (C) replacing state  
350 reports that are duplicative of federally mandated reports with such  
351 federal reports, along with the reasons for such recommendations and  
352 the cost savings to be gained by implementing such recommendations;  
353 and (4) not later than January 1, 2012, submit such recommendations,  
354 in accordance with the provisions of section 11-4a of the general  
355 statutes, as amended by this act, to the Governor, each joint standing  
356 committee of the General Assembly having cognizance of matters  
357 relating to such department, board, council, commission, institution,  
358 agency or quasi-public agency and to the joint standing committee of  
359 the General Assembly having cognizance of matters relating to  
360 government administration.

361 Sec. 18. Subsection (f) of section 4-168 of the general statutes is  
362 repealed and the following is substituted in lieu thereof (*Effective July*  
363 *1, 2011*):

364 (f) (1) An agency may proceed to adopt an emergency regulation in  
365 accordance with this subsection without prior notice or hearing or  
366 upon any abbreviated notice and hearing that it finds practicable if (A)  
367 the agency finds that adoption of a regulation upon fewer than thirty  
368 days' notice is required (i) due to an imminent peril to the public  
369 health, safety or welfare or (ii) by the Commissioner of Environmental  
370 Protection in order to comply with the provisions of interstate fishery  
371 management plans adopted by the Atlantic States Marine Fisheries  
372 Commission or to meet unforeseen circumstances or emergencies  
373 affecting marine resources, (B) the agency states in writing its reasons  
374 for that finding, and (C) the Governor approves such finding in  
375 writing.

376 (2) The original of such emergency regulation and [eighteen copies]  
377 an electronic copy shall be submitted to the standing legislative  
378 regulation review committee in the form prescribed in subsection (b)

379 of section 4-170, as amended by this act, together with a statement of  
380 the terms or substance of the intended action, the purpose of the action  
381 and a reference to the statutory authority under which the action is  
382 proposed, not later than ten days, excluding Saturdays, Sundays and  
383 holidays, prior to the proposed effective date of such regulation. The  
384 committee may approve or disapprove the regulation, in whole or in  
385 part, within such ten-day period at a regular meeting, if one is  
386 scheduled, or may upon the call of either chairman or any five or more  
387 members hold a special meeting for the purpose of approving or  
388 disapproving the regulation, in whole or in part. Failure of the  
389 committee to act on such regulation within such ten-day period shall  
390 be deemed an approval. If the committee disapproves such regulation,  
391 in whole or in part, it shall notify the agency of the reasons for its  
392 action. An approved regulation, filed in the office of the Secretary of  
393 the State, may be effective for a period of not longer than one hundred  
394 twenty days renewable once for a period of not exceeding sixty days,  
395 provided notification of such sixty-day renewal is filed in the office of  
396 the Secretary of the State and a copy is given to the committee, but the  
397 adoption of an identical regulation in accordance with the provisions  
398 of subsections (a), (b) and (d) of this section is not precluded. The sixty-  
399 day renewal period may be extended an additional sixty days for  
400 emergency regulations described in subparagraph (A)(ii) of  
401 subdivision (1) of this subsection, provided the Commissioner of  
402 Environmental Protection requests of the standing legislative  
403 regulation review committee an extension of the renewal period at the  
404 time such regulation is submitted or not less than ten days before the  
405 first sixty-day renewal period expires and said committee approves  
406 such extension. Failure of the committee to act on such request within  
407 ten days shall be deemed an approval of the extension.

408 (3) If the necessary steps to adopt a permanent regulation, including  
409 publication of notice of intent to adopt, preparation and submission of  
410 a fiscal note in accordance with the provisions of subsection (b) of  
411 section 4-170, as amended by this act, and approval by the Attorney  
412 General and the standing legislative regulation review committee, are  
413 not completed prior to the expiration date of an emergency regulation,

414 the emergency regulation shall cease to be effective on that date.

415 Sec. 19. Subsection (b) of section 4-170 of the general statutes is  
416 repealed and the following is substituted in lieu thereof (*Effective July*  
417 *1, 2011*):

418 (b) (1) No adoption, amendment or repeal of any regulation, except  
419 a regulation issued pursuant to subsection (f) of section 4-168, as  
420 amended by this act, shall be effective until (A) the original of the  
421 proposed regulation approved by the Attorney General, as provided in  
422 section 4-169, the regulatory flexibility analyses as provided in section  
423 4-168a and [eighteen copies] an electronic copy thereof are submitted  
424 to the standing legislative regulation review committee at the  
425 designated office of the committee, in a manner designated by the  
426 committee, by the agency proposing the regulation, (B) the regulation  
427 is approved by the committee, at a regular meeting or a special  
428 meeting called for the purpose, and (C) the regulation is filed in the  
429 office of the Secretary of the State by the agency, as provided in section  
430 4-172. (2) The date of submission for purposes of subsection (c) of this  
431 section shall be the first Tuesday of each month. Any regulation  
432 received by the committee on or before the first Tuesday of a month  
433 shall be deemed to have been submitted on the first Tuesday of that  
434 month. Any regulation submitted after the first Tuesday of a month  
435 shall be deemed to be submitted on the first Tuesday of the next  
436 succeeding month. (3) The form of proposed regulations which are  
437 submitted to the committee shall be as follows: New language added  
438 to an existing regulation shall be in capital letters or underlining, as  
439 determined by the committee; language to be deleted shall be enclosed  
440 in brackets and a new regulation or new section of a regulation shall be  
441 preceded by the word "(NEW)" in capital letters. Each proposed  
442 regulation shall have a statement of its purpose following the final  
443 section of the regulation. (4) The committee may permit any proposed  
444 regulation, including, but not limited to, a proposed regulation which  
445 by reference incorporates in whole or in part, any other code, rule,  
446 regulation, standard or specification, to be submitted in summary form  
447 together with a statement of purpose for the proposed regulation. On

448 and after October 1, 1994, if the committee finds that a federal statute  
449 requires, as a condition of the state exercising regulatory authority,  
450 that a Connecticut regulation at all times must be identical to a federal  
451 statute or regulation, then the committee may approve a Connecticut  
452 regulation that by reference specifically incorporates future  
453 amendments to such federal statute or regulation provided the agency  
454 that proposed the Connecticut regulation shall submit for approval  
455 amendments to such Connecticut regulations to the committee not  
456 later than thirty days after the effective date of such amendment, and  
457 provided further the committee may hold a public hearing on such  
458 Connecticut amendments. (5) The agency shall append a copy of the  
459 fiscal note, prepared pursuant to subsection (a) of section 4-168, to each  
460 copy of the proposed regulation. At the time of submission to the  
461 committee, the agency shall [mail or] submit [a] an electronic copy of  
462 the proposed regulation and the fiscal note to (A) the Office of Fiscal  
463 Analysis which, [within] not later than seven days [of] after receipt,  
464 shall submit an analysis of the fiscal note to the committee; and (B)  
465 each joint standing committee of the General Assembly having  
466 cognizance of the subject matter of the proposed regulation. No  
467 regulation shall be found invalid due to the failure of an agency to  
468 submit a copy of the proposed regulation and the fiscal note to each  
469 committee of cognizance, provided such regulation and fiscal note has  
470 been submitted to one such committee.

471       Sec. 20. (*Effective from passage*) The Legislative Program Review and  
472 Investigations Committee shall (1) study the current process for  
473 adopting regulations under chapter 54 of the general statutes, and (2)  
474 make recommendations concerning modifications that may be made to  
475 such process to achieve cost savings for the state. Not later than  
476 February 1, 2012, the committee shall submit a report of its findings  
477 and recommendations with respect to such study to the joint standing  
478 committee of the General Assembly having cognizance of matters  
479 relating to government administration and the standing legislative  
480 regulation review committee, in accordance with section 11-4a of the  
481 general statutes, as amended by this act.

482 Sec. 21. Section 1-211 of the general statutes is repealed and the  
483 following is substituted in lieu thereof (*Effective July 1, 2011*):

484 (a) Any public agency which maintains public records in a  
485 computer storage system shall provide, to any person making a  
486 request pursuant to the Freedom of Information Act, a copy of any  
487 nonexempt data contained in such records, properly identified, on  
488 paper, disk, tape or any other electronic storage device or medium  
489 requested by the person, including an electronic copy sent to the  
490 electronic mail address of the person making such request, if the  
491 agency can reasonably make any such copy or have any such copy  
492 made. Except as otherwise provided by state statute, the cost for  
493 providing a copy of such data shall be in accordance with the  
494 provisions of section 1-212, as amended by this act.

495 (b) Except as otherwise provided by state statute, no public agency  
496 shall enter into a contract with, or otherwise obligate itself to, any  
497 person if such contract or obligation impairs the right of the public  
498 under the Freedom of Information Act to inspect or copy the agency's  
499 nonexempt public records existing on-line in, or stored on a device or  
500 medium used in connection with, a computer system owned, leased or  
501 otherwise used by the agency in the course of its governmental  
502 functions.

503 (c) On and after July 1, 1992, before any public agency acquires any  
504 computer system, equipment or software to store or retrieve  
505 nonexempt public records, it shall consider whether such proposed  
506 system, equipment or software adequately provides for the rights of  
507 the public under the Freedom of Information Act at the least cost  
508 possible to the agency and to persons entitled to access to nonexempt  
509 public records under the Freedom of Information Act. In meeting its  
510 obligations under this subsection, each state public agency shall  
511 consult with the Department of Information Technology as part of the  
512 agency's design analysis prior to acquiring any such computer system,  
513 equipment or software. The Department of Information Technology  
514 shall adopt written guidelines to assist municipal agencies in carrying

515 out the purposes of this subsection. Nothing in this subsection shall  
516 require an agency to consult with said department prior to acquiring a  
517 system, equipment or software or modifying software, if such  
518 acquisition or modification is consistent with a design analysis for  
519 which such agency has previously consulted with said department.  
520 The Department of Information Technology shall consult with the  
521 Freedom of Information Commission on matters relating to access to  
522 and disclosure of public records for the purposes of this subsection.  
523 The provisions of this subsection shall not apply to software  
524 modifications which would not affect the rights of the public under the  
525 Freedom of Information Act.

526 Sec. 22. Section 1-212 of the general statutes is repealed and the  
527 following is substituted in lieu thereof (*Effective July 1, 2011*):

528 (a) Any person applying in writing shall receive, promptly upon  
529 request, a plain, [or] certified or electronic copy of any public record.  
530 Each public agency shall have a preference for providing the person  
531 making such request with an electronic copy of such record, unless  
532 otherwise requested by such person. The fee for any copy provided in  
533 accordance with the Freedom of Information Act:

534 (1) By an executive, administrative or legislative office of the state, a  
535 state agency or a department, institution, bureau, board, commission,  
536 authority or official of the state, including a committee of, or created  
537 by, such an office, agency, department, institution, bureau, board,  
538 commission, authority or official, and also including any judicial office,  
539 official or body or committee thereof but only in respect to its or their  
540 administrative functions, shall not exceed twenty-five cents per page;  
541 and

542 (2) By all other public agencies, as defined in section 1-200, shall not  
543 exceed fifty cents per page. If any copy provided in accordance with  
544 said Freedom of Information Act requires a transcription, or if any  
545 person applies for a transcription of a public record, the fee for such  
546 transcription shall not exceed the cost thereof to the public agency.

547       Sec. 23. (NEW) (*Effective July 1, 2011*) Each state agency of the  
548 Executive Department of the state government shall review its existing  
549 policies concerning the mailing of notifications to clients of such  
550 agency and shall use electronic notification and correspondence with  
551 such clients where deemed appropriate by such agency and where not  
552 in conflict with any provision of the general statutes. If such  
553 notification or correspondence is mandated by a provision of the  
554 general statutes to be sent by first class mail, the agency may request  
555 the joint standing committee of the General Assembly having  
556 cognizance of matters relating to such agency to introduce legislation  
557 to provide for the electronic transmission of such notification or  
558 correspondence.

559       Sec. 24. (*Effective from passage*) The Commissioner of Social Services  
560 shall report on the outcome of its investigation into the feasibility of  
561 using software to match mailing addresses contained within the  
562 agency's eligibility management system with a data base of valid  
563 postal addresses and the United States Postal Service change of  
564 address data base in order to reduce the amount of returned mail, in  
565 accordance with the provisions of section 11-4a of the general statutes,  
566 as amended by this act, to the Governor and the Secretary of the Office  
567 of Policy and Management not later than three months after  
568 completing such investigation.

569       Sec. 25. (*Effective from passage*) Each agency of the Executive  
570 Department of the state government shall explore the feasibility of  
571 converting all applications and forms used by the public to electronic  
572 format and create an inventory of all forms used by such agency.

573       Sec. 26. (*Effective from passage*) The Secretary of the Office of Policy  
574 and Management shall review and make recommendations concerning  
575 the conversion of all bond commission documents to electronic format,  
576 including the cost projections and savings of such a conversion and,  
577 not later than January 1, 2012, shall submit, in accordance with the  
578 provisions of section 11-4a of the general statutes, as amended by this  
579 act, such recommendations to the Governor, the State Comptroller, the

580 State Treasurer and the chairpersons and ranking members of the joint  
581 standing committee of the General Assembly having cognizance of  
582 matters relating to finance.

583 Sec. 27. (*Effective from passage*) Not later than January 1, 2012, the  
584 Commissioner of Environmental Protection shall develop a model  
585 agency policy to promote green practices within state agencies,  
586 including, but not limited to, strategies to reduce paper, improve  
587 recycling and better manage solid waste, and shall submit such policy  
588 along with any recommendations concerning such policy, in  
589 accordance with the provisions of section 11-4a of the general statutes,  
590 as amended by this act, to the Governor and the Secretary of the Office  
591 of Policy and Management.

592 Sec. 28. (NEW) (*Effective from passage*) Not later than January 1, 2012,  
593 the State Librarian shall, in consultation with the Secretary of the  
594 Office of Policy and Management, the Commissioner of  
595 Administrative Services, the Chief Information Officer of the  
596 Department of Information Technology, the executive director of the  
597 Joint Committee on Legislative Management and the Chief Court  
598 Administrator of the judicial branch, establish standards and  
599 guidelines for the preservation and authentication of electronic  
600 documents.

601 Sec. 29. Section 3-84 of the general statutes is repealed. (*Effective from*  
602 *passage*)

This act shall take effect as follows and shall amend the following sections:		
Section 1	<i>July 1, 2011</i>	2-13
Sec. 2	<i>July 1, 2011</i>	2-23
Sec. 3	<i>July 1, 2011</i>	2-24
Sec. 4	<i>July 1, 2011</i>	2-26
Sec. 5	<i>July 1, 2011</i>	2-27
Sec. 6	<i>July 1, 2011</i>	2-49
Sec. 7	<i>July 1, 2011</i>	2-53g(a)
Sec. 8	<i>July 1, 2011</i>	2-53h(b)

Sec. 9	<i>July 1, 2011</i>	2-53j
Sec. 10	<i>July 1, 2011</i>	2-61
Sec. 11	<i>July 1, 2011</i>	11-2
Sec. 12	<i>July 1, 2011</i>	11-4a
Sec. 13	<i>July 1, 2011</i>	11-19e
Sec. 14	<i>July 1, 2011</i>	27-134
Sec. 15	<i>from passage</i>	51-274
Sec. 16	<i>from passage</i>	New section
Sec. 17	<i>from passage</i>	New section
Sec. 18	<i>July 1, 2011</i>	4-168(f)
Sec. 19	<i>July 1, 2011</i>	4-170(b)
Sec. 20	<i>from passage</i>	New section
Sec. 21	<i>July 1, 2011</i>	1-211
Sec. 22	<i>July 1, 2011</i>	1-212
Sec. 23	<i>July 1, 2011</i>	New section
Sec. 24	<i>from passage</i>	New section
Sec. 25	<i>from passage</i>	New section
Sec. 26	<i>from passage</i>	New section
Sec. 27	<i>from passage</i>	New section
Sec. 28	<i>from passage</i>	New section
Sec. 29	<i>from passage</i>	Repealer section

**GAE**      *Joint Favorable Subst.*

The following Fiscal Impact Statement and Bill Analysis are prepared for the benefit of the members of the General Assembly, solely for purposes of information, summarization and explanation and do not represent the intent of the General Assembly or either chamber thereof for any purpose. In general, fiscal impacts are based upon a variety of informational sources, including the analyst's professional knowledge. Whenever applicable, agency data is consulted as part of the analysis, however final products do not necessarily reflect an assessment from any specific department.

**OFA Fiscal Note**

**State Impact:**

<b>Agency Affected</b>	<b>Fund-Effect</b>	<b>FY 12 \$</b>	<b>FY 13 \$</b>
Various State Agencies	GF - Savings	Less than \$1,000	Less than \$1,000
Legislative Management	GF - Potential Cost	Up to \$15,000	Up to \$15,000

Note: GF=General Fund

**Municipal Impact:** None

**Explanation**

The bill requires the reduction of the daily documents printed by the Office of Legislative Management (OLM), including the printing of loose bills, booklets, list of bills, files and engross. These provisions conform statute to current practice and have no fiscal impact.

The bill also requires electronic submission of agency regulations. This is anticipated to result in a savings of less than \$1,000 annually.

Lastly, the bill requires that certain bills must be available on the legislature's website at least two legislative days prior to passage. This could result in a cost of up to \$15,000 in both FY 12 and FY 13 for backup server hardware and licensing to ensure availability to the legislature's Internet.

**The Out Years**

The annualized ongoing fiscal impact described above would continue into the future subject to inflation.

**OLR Bill Analysis****sHB 6600*****AN ACT IMPLEMENTING THE RECOMMENDATIONS OF THE LEGISLATIVE PAPERLESS TASK FORCE AND THE TASK FORCE TO STUDY THE REDUCTION OF STATE AGENCY PAPER AND DUPLICATIVE PROCEDURES.*****SUMMARY:**

This bill makes several changes to reduce state agencies' paper usage. It allows (1) fewer printed copies of several legislative documents and publications to be produced and (2) bills and amendments to be posted to the legislature's website rather than placed on legislators' desks before they are voted on. It generally provides for more limited distribution of several printed documents and publications and in some cases requires an individual to make a specific request to receive a printed copy.

The bill also requires agencies to electronically submit their proposed regulations to the Regulations Review Committee. It allows agencies to respond to Freedom of Information Act (FOIA) requests electronically and reduces the number of copies of required reports they must file with the State Library.

Lastly, the bill requires numerous one-time reports by agencies. The reports generally must include recommendations for reducing costs and paper usage.

**EFFECTIVE DATE:** July 1, 2011, except the sections requiring (1) reports by agencies, (2) the conversion of applications and forms to electronic format, and (3) standards and guidelines for electronic records, which are effective upon passage.

**LEGISLATIVE PUBLICATIONS AND DOCUMENTS**

The bill reduces the number of printed copies of several legislative

publications, as shown in Table 1.

**Table 1: Printing Requirements for Legislative Publications**

<b>Publication</b>	<b>Section in Bill</b>	<b>Current Law</b>	<b>The Bill</b>
Legislative Record Index	1	Unspecified number of copies made available to the press, State Library, governor, secretary of the state, attorney general, and other persons designated by the House speaker or Senate president.	Must be made available electronically; no more than 25 printed copies produced.
Bills	4	Bills must be on legislators' desks at least two legislative days prior to passage.	Bills must be available on the legislature's website at least two legislative days prior to passage. (However it maintains existing law's exception for emergency certified bills.)
House and Senate Journals	6	375 printed copies of each journal, 50 copies transmitted to both the secretary of the state and the State Library.	Number of printed copies produced and distributed determined by the Joint Committee on Legislative Management.
Program Review and Investigations (PRI) Committee Reports	7-9	Required to establish policies and procedures for printing, reproducing, and distributing its reports.	Reports are to be produced electronically and posted to the committee's website.
Statutes	10	The State Library receives 500 printed copies while the Judicial Department receives 400.	The Joint Committee on Legislative Management determines the number of printed copies.
Public and Special Acts	10	The State Library receives 350 printed copies of both the public and special acts while the Judicial Department receives 400 copies of the public acts and 150 copies of the special acts.	The Joint Committee on Legislative Management determines the number of printed copies.

### **Other Distribution Requirements**

The bill requires a specific request before printed copies of the House and Senate Journals are provided to legislators, state officers, and county bar libraries. Similarly, it requires a specific request before printed copies of statutes and the public and special acts are provided to legislators, probate courts, police departments, assistant attorneys general, and county law libraries. The bill also specifies that veterans' organizations in state-furnished office space in Hartford must make a

specific request to receive annotated copies of the revised statutes and supplements.

The bill specifies that House and Senate journals and calendars will be reproduced only on regular session days. It also specifies that (1) the Legislative Commissioners' Office (LCO) only distribute a limited number of engrossed bills and resolutions and (2) LCO, not the printer, assign a bill's file number.

The bill requires each favorably reported bill to be posted on the legislature's website. It eliminates the requirement that the secretary of the state send a printed copy of all favorably reported bills to the Library of Congress; the UConn, Wesleyan University, and Quinnipiac University libraries; and Yale University's law library. It continues to require her to send a printed copy to the State Library and UConn law library. The bill also reduces, from seven to two, the number of copies of each printed bill that the House and Senate clerks must reserve for her use.

The bill eliminates a requirement that the secretary of the state distribute to town and Superior Court clerks printed copies of each public act that takes effect upon passage. It also allows the House and Senate clerks to send municipalities electronic rather than printed legislative bulletins and record indexes.

### **AGENCY REQUIREMENTS**

The bill requires agencies to send their proposed regulations to the Regulations Review Committee electronically, rather than sending 18 paper copies as current law requires. It also requires electronic, rather than paper, submission of the proposed regulations and accompanying fiscal notes to (1) the Office of Fiscal Analysis and (2) the committees of cognizance of the proposed regulation's subject matter.

The bill requires each executive branch agency to (1) use email to notify and correspond with clients whenever possible and permitted by law and to request statutory changes where it is not permitted, (2) explore the feasibility of converting all applications and forms used by

the public to electronic format, and (3) create an inventory of all forms used by such agency.

The bill (1) specifies that agencies may provide records by email in response to an FOIA request and (2) requires them to have a preference for providing such records electronically unless otherwise requested. It also requires the State Library to send, upon request, electronic, rather than printed copies of (1) bills to high schools and colleges and (2) various legislative documents to law libraries.

By law, if (1) a task force, commission, or committee is appointed by the governor, the General Assembly, or both and required to report its findings or (2) a state agency is required to submit a report to the General Assembly or a legislative committee, that report must be submitted to the Senate and House clerks, state librarian, and Office of Legislative Research (OLR). The bill (1) requires electronic submission of reports to the House and Senate clerks and OLR and (2) removes the requirement that the submitting entity file as many copies with the state librarian as it and the librarian jointly agree are appropriate and instead requires that only one copy be filed with the library.

The bill also requires the state librarian, by January 1, 2012, to develop standards and guidelines for preserving and authenticating electronic records. In doing so, he or she must consult with the Department of Administrative Services (DAS) Commissioner, the chief information officer (CIO) of the Department of Information and Technology (DOIT), the executive director of the Joint Committee on Legislative Management, and the chief court administrator.

**REPORTING REQUIREMENTS**

The bill requires several one-time reports by agencies that generally must include recommendations for reducing costs and paper usage. Table 2 identifies these reports.

**Table 2: Reports Required by the Bill**

<i>Reporting Entity</i>	<i>Section in Bill</i>	<i>Requirement</i>	<i>Recipient(s) and Due Date</i>
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DAS, in consultation with the CIO of DOIT and the comptroller	16	Project the cost of implementing additional CORE-CT modules and the cost savings they would produce over a four-year period.	Governor, secretary of the state, Office of Policy and Management (OPM) secretary, House speaker, Senate president pro tempore, and the Appropriations and Government Administration and Elections (GAE) committees. January 1, 2012
All executive branch agencies, departments, boards, councils, commissions, institutions and quasi-public agencies	17	(1) List all federal and state statutory reporting requirements (with citations); (2) issue recommendations for (a) consolidating required reports, (b) eliminating obsolete reports, and (c) using federally mandated reports to satisfy duplicative state reporting requirements, along with the reasons for doing so and associated cost savings.	Each agency submits the report to its committee of cognizance; all agencies submit reports to the governor and GAE Committee. January 1, 2012
PRI Committee	20	(1) Study the current process for adopting agency regulations and (2) report by February 1, 2012 on potential cost-saving modifications.	GAE and Regulations Review committees. February 1, 2012
Department of Social Services	24	Determine the feasibility of using address-matching software to reduce the amount of returned mail.	Governor and OPM secretary. Three months after concluding investigation. (It is unclear (1) what investigation the bill refers to and (2) when the investigation must be completed.)
OPM Secretary	26	Review and make recommendations for converting all bond commission documents to electronic format, including the projected costs and savings.	Governor, comptroller, treasurer, and the chairpersons and ranking members of the Finance, Revenue, and Bonding Committee. January 1, 2012
Department of Environmental Protection	27	Develop a model policy for promoting green practices within state agencies, including paper usage reduction and improved recycling and solid waste management.	Governor and OPM secretary. January 1, 2012

Government Administration and Elections Committee

Joint Favorable Substitute

Yea 14 Nay 0 (03/30/2011)