



DEPARTMENT OF ADMINISTRATIVE SERVICES

STATE OF CONNECTICUT

165 Capitol Avenue
Hartford, CT 06106-1658

**Raised Bill 5325
An Act Reducing the Printing of
State Government Reports**

**Government Administration and Elections Committee
March 1, 2010**

The Department of Administrative Services supports **Raised Bill 5325**, An Act Reducing the Printing of State Government Reports and respectfully urges this committee to expand its scope by allowing agencies to submit all of their reports -- rather than simply .75% of their reports -- electronically.

In May of 2009, Governor Rell issued Executive Directive #3, directing executive branch agencies to cease printing reports and other similar documents unless such materials are required to fulfill a federal or state mandate, and to use paperless processes whenever possible. State agencies have been working diligently to comply with this directive; however, one major obstacle to the goal of using paperless processes has been the requirement to submit reports to the legislature in hard-copy format.

DAS, for example, submits dozens of reports to the legislature - some annually, some quarterly and others on an *ad hoc* basis. While some reports are only a few pages long, others have 70, 80 or even 100+ pages of attachments. Under Section 11-4a of the Connecticut General Statutes, DAS is required to make a minimum of 20 copies of each report (for the Office of Legislative Research, the House and Senate Clerks and 17 for the State Library), in addition to the copies given the committees of cognizance and other interested committees and/or legislators. Amending C.G.S. § 11-4a to allow for the electronic submission of these reports would enable DAS to achieve measureable savings - both in terms of copying costs and in staff time. On a state-wide basis, the aggregated savings would be substantial.

Thank you for your consideration and for giving DAS the opportunity to comment on this proposal.