

TEXT
ONLY



January 27, 2009

Catholic Cemeteries Association
700 Middletown Avenue
North Haven, Connecticut 06473
Attn: Clayton Moore

RE: Building Renovations @ 1141 Stanley Street, New Britain, CT

Dear Clayton,

Based on our meeting at the above mentioned site, we have prepared the attached proposal for Architectural, Mechanical & Electrical Engineering Services. Our proposal is based on the preparation of existing base plans provided by you for 1141 Stanley Street in New Britain, CT. The existing building is a single level on grade, with a partial mezzanine and lower level at the rear of the building, which occupies approximately 33,600 SF. The proposed use of the facility will be for Offices, Garage and Storage space. We will prepare construction documents for the fit-out of the facility based on the scope of work defined in the Agreement for Professional Services.

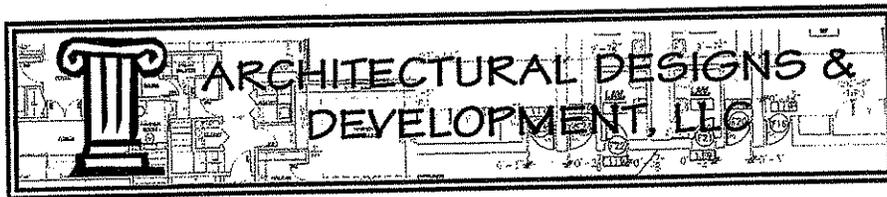
Please review the enclosed proposal/agreement for services. Once approved, please return an executed original and retainer to our office. Thank you for giving us the opportunity to submit our proposal on this very important project. We look forward to working with you. Should you have any questions, please feel free to contact me at (860) 274-7718.

Sincerely,

Todd D. Genovese
Member

Cc: File

54 WELLINGTON AVENUE
WATERBURY, CT 06708
(860) 274-7718 OFFICE/FAX



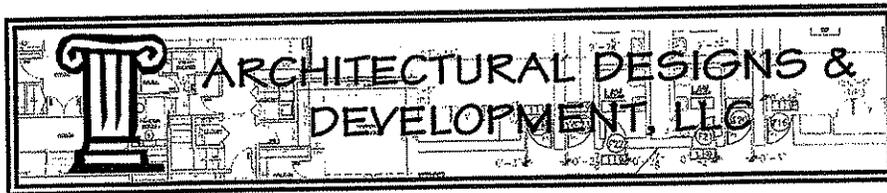
AGREEMENT FOR PROFESSIONAL SERVICES (Revised)
Renovation to 1141 Stanley Street
New Britain, CT

SCOPE OF SERVICES

The professional services identified below and the associated fees are in response to your request and in accordance with our understanding of the project scope. The extent of our services can be modified to suit your particular requirements for the completion of this project. The project shall consist of the tenant fit-out of approximately 33,600 SF Commercial building, for Office, Garage and Storage space.

Task One – Architectural Construction Documents

1. Utilize the existing floor plan provided by the owner, to provide schematic floor plan for the proposed fit-out.
2. Based on the Owner's scope of work prepare schematic floor plan defining areas and proposed scope of work. Prepare code review to define issues for discussions with New Britain Building Department and Fire Marshal's Office. Based on those discussions and the approved schematic layout, prepare Construction Documents. Plans shall include: Floor Plan delineating: walls, doors windows, egress paths, Reflected ceiling plan delineating location of lighting, Door Schedule, Window Schedule, Finish Schedule and Specifications. Drawings shall be suitable for contractor bids and building permit.
3. Structural design for support of the Front Offices HVAC (2) RTU is included in this proposal. All other Structural design fees, if required, can be provided under an additional proposal.



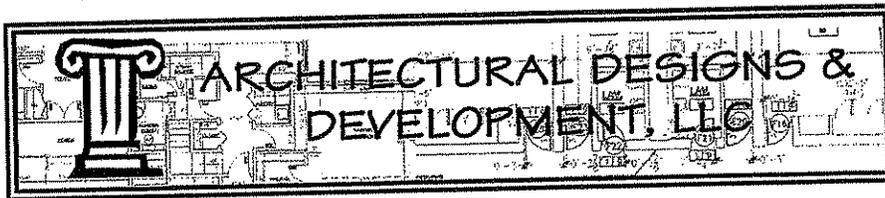
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COMPENSATION

1. Compensation for *Task One – Architectural Construction Documents* - Shall be a lump sum of \$13,200.00 (Thirteen Thousand Two Hundred Dollars).
2. Compensation for *Task Two – MEP Construction Documents* - Shall be a lump sum of \$15,500.00 (Fifteen Thousand Five Hundred Dollars).

METHOD OF COMPENSATION

1. Retainer is due in full prior to the commencing of work.
2. Compensation for Tasks One & Two - Payment shall be due upon completion of each task.

SCHEDULE

1. Tasks 1 & 2 shall be completed within Four (4) Weeks of receipt of notice to proceed and retainer.

Receipt of a fully executed copy of this agreement and retainer of \$9,500.00 (Nine Thousand Eight Hundred Dollars) will serve as our notice to proceed.

We look forward to working with you on this project.

ARCHITECTURAL DESIGNS & DEVELOPMENT, LLC

Approved by: Todd D. Genovese Date: 2-2-09
Todd D. Genovese - Member

Approved by: Rev. Msgr. David M. Walker Date: 1-30-09
for Catholic Cemeteries Association

Rev. Msgr. DAVID M. WALKER
Typed or Printed Name of Signatory