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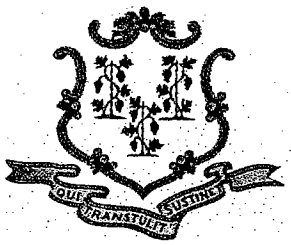

BOARD OF PARDONS AND PAROLES
55 West Main Street - Waterbury, CT 06702

RESPONSE TO JUDICIARY / APPROPRIATIONS COMMITTEE
04/10/2008

- ***Estimate what the Board will need for future expenses?***

PA-08-1 requires all cases to be certified as containing all pertinent information prior to parole hearings, and abolished the administrative parole procedure, and requires full panel hearings for all cases. The certification requirement should not have any fiscal impact in the future, but has caused a postponement of hearings for one month, and thus has contributed to the backlog of hearings. The abolition of administrative reviews will require us to triple the number of full panel hearings, and will put additional burdens on staff in preparing these hearings.

- ***How many staff has the Board already acquired?***

5 Board Members (full-time)(PENDING)
2 Office Assistants (PENDING)
1 Records Specialist I (PENDING)
1 Psychologist (PENDING)
2 Victim Services Advocates (One FILLED and one PENDING) - budgeted under OVS
Note: 3 current durational clerical employed who will have options to apply for the 2 permanent OA positions.

- ***How long does it take to process a case from evaluation to release?***

Approximately one workday (8 hours) on average. This includes initial orientation, DOC file review, requests for information, interview and completion of parole summary, presentation of final case to panel and subsequent processing.

- ***List the number of cases that are assigned to each Parole Officer.***

Average current caseload is 150 cases per Institutional Parole Officer (ranges from 100 to up to 219). Currently, we have 20 Parole Officers (with an additional 4 on loan from DOC Parole and Community Services - they average only 30 cases each).

- ***What Information is Required in a Parole Package?***

Statutory (PA 08-01): Certification Checklist regarding Sentencing Transcripts, Pre-Sentence Investigation Reports (where applicable), Violation of Probation Arrest Warrant Affidavits (where applicable) Juvenile and or YO Information (where applicable), and Police Reports.

Policy: Parole Summary and/or Parole Summary Updates (somewhat comparable to CSSD's PSI containing parole plan and sponsor information), Connecticut and Out of State Criminal Record Checks, DOC Information (Personal/Biographical Info, Time Sheets, Movement Chronology, Disciplinary History, Risk and Needs Classifications), Parole application, Photo ID, Office of Victim Services Notice Form, Judgement Mittimus and other relevant information taken from the DOC file and or Board of Pardons and Parole files (repeat offenders).

- ***How many cases have been completed per month since August?***

Total Parole Hearings:
978 Administrative Reviews (AR's) *
118 Full Panels**
Grand Total of 1,096 (See attachment A.)

Case file reviews :
Total -1,311 (See attachment B.)

***Note:**
No AR conducted in Feb 08 due to PA 08-01 and new statutory requirements for info

****Note:**
5-month ban on Full Panel Hearings
(DOES NOT INCLUDE REVOCATION AND RESCISSIONS)

- ***How many inmates are now eligible for parole?***

Total confined population serving Parole Eligible Sentences: 10,079
Total Scheduled for April: 1057
Total Scheduled for May: 731
Total Scheduled for June: 637

Note:
Total heard in March: 277 (with approx. 400 continuances)

PAROLE CASES HEARD

	2007				2008			7 month Totals
	Sep.	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	
Full Panel Actions								
Parole	70	0	0	0	0	0	31	101
Deny	9	0	0	0	0	0	8	17
**Total Full Panel Actions	79	0	0	0	0	0	39	118
Administrative Review Actions								
Parole	66	94	110	160	136	0	205	771
Deny	30	49	24	36	35	0	33	207
Total Admin. Review Actions	96	143	134	196	171	0	238	978
Total Paroled	136	94	110	160	136	0	236	872
Total Denied	39	49	24	36	35	0	41	224
							Total Cases Heard	1096

** Excluding Revocations & Rescissions

(Attachment A)

Board of Pardons and Paroles

NUMBER OF REVIEWS / APPROVALS BY MONTH	
Oct-07	163
Nov-07	289
Dec-07	162
Jan-08	171
Feb-08	178
Mar-08	348
Total	1,311

(Attachment B)