



House of Representatives

General Assembly

File No. 291

January Session, 2005

House Bill No. 6818

House of Representatives, April 12, 2005

The Committee on Transportation reported through REP. GUERRERA of the 29th Dist., Chairperson of the Committee on the part of the House, that the bill ought to pass.

AN ACT ESTABLISHING THE POSITION OF EXECUTIVE DIRECTOR OF THE BRADLEY INTERNATIONAL AIRPORT.

Be it enacted by the Senate and House of Representatives in General Assembly convened:

1 Section 1. Section 15-101nn of the general statutes is repealed and
2 the following is substituted in lieu thereof (*Effective October 1, 2005*):

3 (a) The Bradley Board of Directors shall have the duty and authority
4 to: (1) In consultation with the Commissioner of Transportation,
5 develop an organizational and management structure that will best
6 accomplish the goals of Bradley International Airport; (2) approve the
7 annual capital and operating budget of Bradley International Airport;
8 (3) act in cooperation with the Connecticut Transportation Strategy
9 Board, created pursuant to section 13b-57e; (4) advocate for Bradley
10 International Airport's interests and ensure that Bradley International
11 Airport's potential as an economic development resource for the state
12 and region are fully realized; (5) ensure that an appropriate mission
13 statement and set of strategic goals for Bradley International Airport

14 are established and that progress toward accomplishing the mission
15 and strategic goals is regularly assessed; (6) approve Bradley
16 International Airport's master plan; (7) establish and review policies
17 and plans for marketing the airport and for determining the best use of
18 airport property; (8) ensure appropriate independent expertise is
19 available to advise the Bradley Board of Directors, particularly in the
20 areas of strategy and marketing and select consultants as necessary, for
21 purposes related to strategy and marketing, pursuant to procedures
22 established by the board; (9) ensure customer service standards,
23 performance targets and performance assessment systems are
24 established for the airport enterprise; (10) approve community
25 relations policies and ensure that the community advisory board,
26 created pursuant to section 15-101pp, operates effectively to ensure
27 that community comment and information is regularly and fully
28 considered in decisions related to Bradley International Airport; (11)
29 create a code of conduct for the Bradley Board of Directors consistent
30 with part I of chapter 10; (12) report to the Governor and the General
31 Assembly on an annual basis; (13) establish procedures to review
32 significant contracts, other than collective bargaining agreements,
33 relating to the operation of Bradley International Airport prior to
34 approval, which procedures shall require completion of each such
35 review no later than ten business days after the board receives the
36 contract; and (14) adopt rules for the conduct of its business which
37 shall not be considered regulations, as defined in subdivision (13) of
38 section 4-166.

39 (b) The Bradley Board of Directors shall appoint an executive
40 director of Bradley International Airport who shall not be a member of
41 the board and who shall serve at the pleasure of the board. Other
42 terms and conditions of employment, compensation, duties and
43 qualifications of the executive director shall be in accordance with
44 policies approved by both the board and the Commissioner of
45 Transportation. The executive director shall be the chief administrative
46 officer of the airport and shall direct and supervise administrative
47 affairs and technical activities in accordance with the directives of the
48 board. The executive director shall perform such other duties as may

49 be directed by the board in carrying out the responsibilities of the
 50 board. The executive director shall be exempt from the classified
 51 service. The executive director shall attend all meetings of the board,
 52 keep a record of the proceedings of the board and shall maintain and
 53 be custodian of all books, documents and papers filed with the board
 54 and airport and of the minute book or journal of the board and of its
 55 official seal. The executive director may cause copies to be made of all
 56 minutes and other records and documents of the board and airport
 57 and may give certificates under the official seal of the board to the
 58 effect that such copies are true copies, and all persons dealing with the
 59 board may rely upon such certificates.

60 (c) The board may establish two management positions to assist the
 61 executive director in carrying out the duties of the executive director.
 62 The executive director may, when authorized by the board, fill such
 63 positions. Terms and conditions of employment, compensation, duties
 64 and qualifications of such individuals shall be in accordance with
 65 policies approved by both the board and the Commissioner of
 66 Transportation. Individuals employed in the positions shall not be
 67 members of the classified service. The board of directors shall annually
 68 submit to the Commissioner of Transportation and the Commissioner
 69 of Administrative Services a list of the positions created and filled, or
 70 vacant and waiting to be filled, under the authority of this subsection
 71 and subsection (b) of this section.

This act shall take effect as follows and shall amend the following sections:		
Section 1	October 1, 2005	15-101nn

TRA *Joint Favorable*

The following fiscal impact statement and bill analysis are prepared for the benefit of members of the General Assembly, solely for the purpose of information, summarization, and explanation, and do not represent the intent of the General Assembly or either House thereof for any purpose:

OFA Fiscal Note

State Impact:

Agency Affected	Fund-Effect	FY 06 \$	FY 07 \$
Department of Transportation	SF - See Below	See Below	See Below

Note: SF=Special Fund (Non-appropriated)

Municipal Impact: None

Explanation

The bill directs board of directors of the Bradley International Airport to appoint an executive director to carry out the functions of chief administrator of the airport. The bill also allows the board to assign two management positions to assist the executive director. The Bradley International Airport authorized position count is 123. The position of executive director currently does not exist and would either add to the total authorized number of positions or require that one existing position be eliminated. The two management positions currently do not exist and would also either add to the total authorized number of positions or require that two existing positions be eliminated.

If the positions were added to the total authorized number of positions the bill would result in a fiscal impact of the Bradley Enterprise Fund of an estimated \$300,000 to \$400,000. Any such impacts would be a function of the employment terms to be established by the board of directors.

OLR Bill Analysis

HB 6818

AN ACT ESTABLISHING THE POSITION OF EXECUTIVE DIRECTOR OF THE BRADLEY INTERNATIONAL AIRPORT**SUMMARY:**

This bill requires the Bradley International Airport Board of Directors to appoint an airport executive director to serve as its chief administrative officer. It also allows the board to establish two management positions to assist the executive director in carrying out his duties. The executive director would fill the assistant management positions when the board authorized it. The bill exempts the executive director and the two assistant management positions from the classified service.

The airport executive director is not a member of the board and serves at its pleasure. The executive director's and the two assistants' terms and conditions of employment, compensation, duties, and qualifications must be determined by policies approved by the board and the transportation commissioner. The bill requires the board to submit a list annually to the transportation and administrative services commissioners showing the positions the bill authorizes that have been created and filled or are vacant and waiting to be filled.

EFFECTIVE DATE: October 1, 2005

EXECUTIVE DIRECTOR'S DUTIES AND RESPONSIBILITIES

The Bradley International Airport executive director must direct and supervise administrative affairs and technical activities according to directives of the board of directors. He may also perform any other duties the board directs him to perform to carry out the board's responsibilities.

The bill requires the executive director to attend all board meetings and maintain and be custodian of all books, documents, and papers filed with the board; the board's minute book or journal; and its official seal. The executive director may also make copies of minutes, board

and airport records and documents, and certify under the board's official seal that these are true copies.

BACKGROUND

Bradley Board of Directors

Bradley International Airport is owned and operated by the state. Airport operations come primarily under the authority of the transportation commissioner. However, the law provides for a board of directors for the airport as well. The board's statutory duties include, among other things:

1. developing, in consultation with the commissioner, an organizational and management structure to meet the airport's goals;
2. approving the airport's annual capital and operating budgets;
3. advocating for the airport's interests and ensuring that its potential as an economic development resource for the state and region is fully realized;
4. approving the airport master plan;
5. ensuring that an appropriate mission statement and set of strategic goals for the airport are established and worked toward;
6. establishing and reviewing policies and plans for marketing the airport and determining the best use of airport property;
7. ensuring that appropriate independent expertise is available to advise the board, particularly with respect to strategy and marketing; ensuring customer standards, performance targets, and performance assessment systems are created; and
8. establishing procedures to review significant contracts, other than collective bargaining agreements, relating to the airport operations prior to their approval.

COMMITTEE ACTION

Transportation Committee

Joint Favorable Report
Yea 27 Nay 2